

**Grand Valley Metro Council
Executive Committee Meeting**

Thursday, July 22, 2004
12:00 PM

Grand Valley Metro Council
40 Pearl NW, Suite 410
Grand Rapids, MI

MINUTES

Present

Jim Buck	City of Grandville
Cindy Heinbeck	Alpine Township
Don Hilton	Gaines Township
Kurt Kimball	City of Grand Rapids
Cy Moore	Council Treasurer
Rick Root	City of Kentwood
Rob VerHeulen	City of Walker

Absent

Daryl Delabbio	Kent County
Mark Knudsen	Ottawa County

Staff

Leon Branderhorst	Grand Valley Metro Council
Abed Itani	Grand Valley Metro Council
Gayle McCrath	Grand Valley Metro Council
Don Stypula	Grand Valley Metro Council

1. Call To Order

The meeting was called to order at 12:15 by Chairman Jim Buck.

2. Approval of Minutes

The minutes of the June Executive Committee meeting were reviewed.

MOTION – to Approve the June 2004 minutes of the GVMC Executive Committee Meeting. MOVE – VerHeulen. SUPPORT – Heinbeck. MOTION CARRIED.

3. Nominating Committee

Chairman Buck reported that Rob VerHeulen and David Morren have been added to the nominating committee, with Kurt Kimball acting as the temporary chair. Mr. Kimball expects to call the committee together by mid August. They will be working to replace

Frank Sessions and Mark Knudsen and hope to have recommendations by the September Board Meeting.

4. Meeting of Executive Committees of Three West Michigan MPOs

Don Stypula reported he would like to get together the Executive Committees of the three West Michigan MPOs for discussions on common issues.

Chairman Buck stated he believed the effort would be worthwhile.

5. Transportation

Abed Itani discussed the TIP amendment submitted by ITP. There are additional funds that ITP is eligible for which need to be added to FY 2004 to add it into the TIP.

MOTION – Move the request for TIP amendment for ITP to the August Board meeting. MOVE – Hilton. SUPPORT – Heinbeck. MOTION CARRIED.

6. Amendment to GVMC Personnel Policies regarding Conflict of Interest

MOTION – To consider the Amendment to the GVMC Personnel Policies. MOVE – Moore. SUPPORT – VerHeulen.

Gayle McCrath reported on the proposed amendment. The amendment was created with the input of Jim Brown of Mika Meyers and was intended to more clearly define GVMC's conflict of interest policy.

Questions were raised regarding the wording of the amendment including whether specific activities should be listed and what definition of "material gain" was.

MOTION – To table discussion until next month and work with Jim Brown of Mika Meyers to clarify the policy. MOVE – VerHeulen. SUPPORT – Heinbeck. MOTION CARRIED.

7. REGIS

Don Stypula reviewed the July 19 REGIS meeting and handed out a synopsis. The City of Grand Rapids and Kent County presented a "Federated Model" of REGIS. Follow up meetings with technical representation will be scheduled in the near future to analyze the plan.

8. Legislative Update

Don Stypula gave the legislative update. Very little is going on in Lansing right now. Mobile home and recall legislation are expected to be taken up in the fall, perhaps after the election.

9. Financial Report

Treasurer Cy Moore gave the financial report. He stated that the budget reflects a significant amount of money which has been collected, but not yet paid against NPDES billings. By the end of the year GVMC should be pretty much on track.

10. GVMC FR 2004-2005 Budget

Don Stypula stated the proposed budget reflects an operating deficit of \$86,742, including \$50,000 received but not expended for natural resources work from the UCB. Taking this out would drop the deficit to \$36,742. The deficit is mainly due to the Land Use Planning department being funded out of grants. The grants are now coming to an end, and if it is the Council's wishes to continue GVMC at its current level, new funding sources have to be found.

Don reported that many cuts have been made to the budget, including changes to the insurance which resulted in a 15% decrease in premiums.

Don suggested an increase in member dues from 38 cents to 55 cents.

Many committee members expressed their displeasure in considering a dues increase of this magnitude at this time.

Jim Buck asked whether the decision to give members a rebate during the 2003-2004 fiscal year included an automatic rebate in 2004 – 2005 also.

Cy Moore stated that the motion was worded in such a way as it would give the Executive Committee the option of granting another rebate after review of the financial situation for 2004-2005.

Jim Buck requested a copy of the fund balance policy.

Kurt Kimball suggested the matter be forwarded to a subcommittee for their recommendation. Mr. Kimball also stated he would like to bring his financial officer along.

MOTION – to refer the matter of the 2004-2005 budget to a subcommittee of the Executive Committee for their recommendation. MOVE – Kimball. SUPPORT – VerHeulen. MOTION CARRIED.

11. Adjourn – 1:45

MOTION – To Adjourn. MOVE – Hilton. SUPPORT – Heinbeck. MOTION CARRIED.