



GRAND VALLEY METROPOLITAN COUNCIL

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DRAFT

Budget Resolution for Fiscal 2020-2021

Whereas, the Grand Valley Metropolitan Council (GVMC) was organized as a Council of Governments in 1990; and

Whereas, GVMC now has 38 members from West Michigan including cities, villages, townships and counties; and

Whereas, the budgetary process at GVMC is highly transparent and began in April and has had involvement by approximately 70 members or representatives of GVMC members; and

Whereas, GVMC has added many new programs and initiatives in the past few years; and

Whereas, GVMC has completed reorganization of its operations and a fiscal transformation; and

Whereas, GVMC has reached fiscal sustainability through increased revenue and dramatically reduced expenses and through staff reductions, privatization, program expansion, and reorganization we are able to adopt this balanced budget, and

Whereas, GVMC budgets on a functional level not a line item basis; and

Whereas, The Transportation Policy Committee, REGIS Executive Committee, and GVMC Executive Committee have reviewed the budget,

Now Therefore be it Resolved, that the Board of Directors of GVMC hereby adopts the Budget for Fiscal 2020-21.

Be It Further Resolved that our functional budgets are as follows:

Table with 3 columns: Category, Revenue, Expenses. Rows include General Fund, REGIS Fund, REGIS Capital, Environmental Programs, and Infrastructure Asset Mgmt.

At the Regular Board of Directors Meeting held on _____ 2020 a motion was made by _____ supported by _____ to adopt this Budget Resolution for Fiscal Year 2020-2021. The vote was _____ yes to _____ no. Motion Adopted.

Michael DeVries
Chair, Grand Valley Metropolitan Council

Date

TO: Grand Valley Metropolitan Council

FROM: John Weiss, Executive Director

DATE: July 20, 2020

RE: FY 2020-2021 Budget Message and Budget Resolution

Below you will find the details of the FY2020-2021 Budget for all programs at GVMC. As you will see this is essentially a no-growth budget with an overall increase of only \$52,253.64 or 1.3%. Without the planned REGIS System Upgrade the budget would be a decrease of - 2.47%. Please contact me if you have questions or comments.

Most importantly, the Grand Valley Metro Council continues to be in a very strong financial, programmatic and budgetary position. We continue to be involved in many issues, have developed additional collaboration efforts and expanded those that already exist. We are continuing to bring in grants, fees for services and non-dues related revenues and have the highest level of public awareness and regional and state-wide leadership since our founding in 1990. Because we have reached fiscal sustainability through increased revenue and dramatically reduced expenses through staff reductions, privatization, program expansion, and reorganization we are able to present this balanced budget.

Attached for your review and consideration is the GVMC budget for Fiscal Year 2020-2021. The budget utilizes revenues from GVMC general fund dues, transportation allocations, and project-specific grants to fund the activities of the Council's Strategic Initiatives, Transportation, Environmental, Infrastructure Asset Management and REGIS through September 30, 2021. The GVMC Budget is adopted at the function level, not on a line item basis.

The GVMC Executive Committee, and the REGIS Executive Committee have reviewed this budget. In addition, the GVMC Board has already adopted the Transportation/Unified Work Program at our May 2020 meeting. This approval comprises the majority of our General Fund Budget and was recommended by the Transportation Committees prior to our May approval.

This year we are once again using a very transparent approach to our budget with approximately 70 of our members actively involved in development process for the budget. We have also allowed time for review and consideration by the Board of Directors.

Key Budget Highlights for 2020-2021

- The major aspects of this budget can be summed up quite simply:
 - The Transportation Budget as approved in May is \$3,175 less than last year.
 - The Environmental Programs Budget is reduced by \$93,122.75 from last year.
 - The REGIS Budget is decreased by \$1,248.61 from last year.
 - The REGIS Capital Fund expenditure has increased as planned by \$150,000 for the expenses involved in the 5- year system upgrade.
 - The Infrastructure Asset Management budget is the same.
- Because of the COVID-19 Pandemic delayed our plans to assist our region's communities in the implementation of Infrastructure Asset Management we will re-engage our efforts in their infrastructure asset management. Revenues for this program

were awarded through our leadership in the 21st Century Infrastructure Pilot in 2018 and as the Michigan Infrastructure Council continues its work, this budget item will be used to assist local communities to develop or continue or expand their asset management Programs.

- GVMC has completed its fiscal transformation and this is a balanced budget that continues expansion of our programs and services to our members. We have achieved financial stabilization, budget control, and fiscal sustainability.
- As our programs continue to grow and we have sought and received substantial non-dues related revenues through program and service expansion and calculated program growth. Our growth is funded through grants and fees for service.
- Five years ago, REGIS completed a total evaluation of all aspects of its system. This resulted in a complete renovation of its hardware and software. We were able to dramatically increase customer speed and system reliability while removing 17 servers from the system and reducing our utility costs by over 70%. We have developed a Capital Improvement Plan for REGIS. REGIS has also developed a Software Master Plan to guide future software investments and upgrades. This budget reflects the need for another hardware and software upgrade and system re-build in accordance with our Capital Improvement and Software Plans.
- In the past REGIS began the migration of data from Oracle to Microsoft. This software upgrade will save REGIS over \$171,000 before 2021. Microsoft is also the preferred vendor in all West Michigan governments. Continued software updates are provided for in this budget.
- Over the past 4 fiscal years REGIS has rebated to its members a total of \$550,000. These rebates occurred with no increase in dues and saved each of our members about 20% of their total dues. Depending on the final outcome of our system re-build we hope to provide our members with another rebate.
- In 2017, the REGIS Board of Directors and GVMC Board of Directors implemented an equity- based cost structure based on fixed multipliers for population and parcel counts. This policy requires reviews every 2 years for parcels and 10 years (with the census) for population. This budget reflects the spring 2019 parcel count data as required by the policy.
- In 2017, GVMC was awarded \$8,000,000 in USDA Regional Conservation Partnership Program funding to restore habitat as part of the Grand River Restoration project and reduce erosion and sedimentation in the upstream watersheds of Indian Mill Creek and Rogue River. We are about halfway through this program and will continue meeting the goals of this grant in 2020-21.
- Work is gearing up on some exiting grants and several new grants that were awarded to GVMC Environmental Programs Department this past year:
 - Updating Buck Creek and Coldwater River watershed management plans
 - Stabilizing Alger Ravine severe erosion and monitoring its success
 - Increase tree canopy on multiple school campuses
 - Providing Rainscaping services to neighbors of various houses of workshops
- We continue to support Grand Rapids Whitewater and the Grand River Restoration project by providing project management assistance and applying for and securing grant funding. Our contract with GRWW for the 2020-21 budget year is \$16,000.
- GVMC continues to work with communities through the NPDES Municipal Separate Storm Sewer System (MS4) permits. Permits for all 23 entities we assist are expected to be reissued by the state this year.
- We estimate our environmental educational efforts reached approximately 5,000 students this year.

This budget reflects the continuing integration of all GVMC programs and operations with multiple collaborations, cost sharing and program efforts occurring between departments. This has resulted in program expansion and improved operational efficiencies.

The Budget Calendar is as follows: (Approximately 70 people have been involved in this process).

This year the process is changed slightly to allow for concurrent review of the budget by the REGIS and GVMC Executive Committees and Boards.

- April 15-Transportation Policy Committee Reviewed the Budget and recommended approval by the GVMC Board of Directors.
- May 7-The Unified Work Program (Transportation Budget) was adopted by the GVMC Board
- July 20-Draft 2020-2021 Budget sent to GVMC and REGIS Executive Committees for review and comments
- August 3- After Review by the Executive Committees the budget is distributed to Board Members and Posted on GVMC website
- September 3- GVMC Board Meeting (virtual) with public hearing and adoption of the budget and receiving of.
- October 1- Beginning of the new fiscal year

What is GVMC?

The Grand Valley Metro Council (GVMC) is a regional organization dedicated to promoting cooperation and coordination among local governments in the West Michigan area. Created in 1990, its membership now includes 38 local governments, representing nearly 750,000 people. Our mission is to advance the current and future well-being of our metropolitan area by bringing together public and private sectors to cooperatively advocate, plan for, and coordinate the provision of services and investments which have environmental, economic and social impact.

Included within GVMC are, Administration and Operations and the area Transportation Metropolitan Planning Organization with revenues of **\$1,968,886.00** and operating expenses of **\$1,917,145.00** Our REGIS (Regional Geographic Information System) serves 19 governmental units with revenues of **\$761,356.07** and expenses of **\$756,307.25**. REGIS also includes a fixed savings account of approximately **\$252,000.00** for REGIS Capital Equipment. We will utilize **\$150,000** of those funds for the system re-build and software upgrade in this budget. Finally, GVMC Environmental Programs has proposed revenues of **\$845,241.76** and operating expenses of **\$835,733.70**. **Please note that all GVMC Departmental Expenditure Budgets are reduced from last year's budget with the exception of the planned 5-year REGIS System Upgrade.**

In 2018, GVMC took the lead role as grant recipient and West Michigan chair the 21st Century Infrastructure Pilot. This pilot includes a 13 county West Michigan area with a population of over 1.5 million residents. The area covers an area of 8,163 square miles (about the size of New Jersey). There are over 130 miles of Lake Michigan Shoreline and the region extends 75 miles to the heart of Michigan's Lower Peninsula. Working in collaboration with southeastern Michigan and over 60 communities from our area, the Infrastructure Pilot was hugely successful. Data on 15,000 miles of drinking water lines, 13,500 miles of sewer pipes and 6,700 storm-water pipes was collected from 163 communities.

In order to keep this effort moving forward, last year GVMC established an Infrastructure Asset Management Budget of **\$350,000** for further data collection and implementation of a regional and state-wide asset management program. The GVMC Executive Director is chair of the Michigan Infrastructure Council and one GVMC Board Member serves on the Water Asset Management Council. We have maintained the Infrastructure Asset Management Budget for 2020-2021 and hope to be able to re-engage our efforts to help local government in asset management self-assessment in this year.

What are the major components of GVMC?

TRANSPORTATION

The Transportation Department is responsible for managing long range, Metropolitan Transportation Plan (MTP), the **\$471.5 million** 2020-2023 Transportation Improvement Program and the Annual Transportation Improvement Program for our region. This budget anticipates projects that will leverage **\$11.4 million** in local match to obtain **\$99.9 million** in state and federal revenues in FY2021. The Department is responsible for administering these programs using strict guidelines established by the Federal Highway Administration (FHWA), and the Michigan Department of Transportation (MDOT). Transportation programs are generally funded on an 80/20 basis with the 20% local match being utilized to leverage 80% state and federal dollars. The 2020-2021 Unified Planning Work Program Activities and Budget below was previously approved by the GVMC Board of Directors on May 7, 2020.

In order to meet the federal and state requirements of the programs and provide the highest levels of coordination, there are six major focus areas for the Transportation Department. Also, I have provided the degree at which GVMC leverages local funding to obtain state and federal grants.

1. DATABASE MANAGEMENT – Listing the work tasks needed to monitor and analyze area travel characteristics and factors affecting travel such as socio-economic and land use data, transportation system data, and environmental issues and concerns. Priorities include data collection and analysis, monitoring, and GIS capabilities development and update. Revenues for the activities under this are listed below.

LOCAL	TOTAL
\$36,581	\$201,549

2. LONG RANGE PLANNING – Identifying transportation system planning tasks related to long range transportation systems planning. Priorities include the development/maintenance/update of the MTP, identification of long range transportation needs, goals, objectives, policies, improvements, monitoring, and updating and maintaining of the travel demand model. In cooperation with MDOT and ITP, develop, adopt, and implement performance based planning measures and targets that will help assess the performance of strategies aimed to improve the conditions and functionality of the transportation system. Revenues for the activities under this are listed below.

LOCAL	TOTAL
\$44,476	\$245,048

3. SHORT RANGE PLANNING – Identifying transportation system planning tasks related to short range transportation systems planning. Priorities include performance measurement, the development/update of the TIP, providing technical assistance and special studies to the MPO members, Intelligent Transportation System (ITS) planning, safety planning, freight planning, non-motorized planning, managing the Clean Air Action Program, and performance measures/target implementation and monitoring. Revenues for the activities under this are listed below.

LOCAL	TOTAL
\$97,245	\$525,593

4. TRANSPORTATION MANAGEMENT SYSTEMS – Listing the work tasks needed to monitor area travel characteristics and factors affecting congestion and pavement conditions. Priorities include collecting transportation system data and analysis, coordination with MDOT and local transportation providers, development of congestion and pavement investment plans, and implementation and monitoring of ITS solutions. GVMC is also involved in a statewide effort to develop, collect data, coordinate with MDOT on performance measures and targets for the NHS system, and implement Michigan’s Asset Management System. Revenues for the activities under this are listed below.

LOCAL	TOTAL
\$79,794	\$463,636

5. PROGRAM COORDINATION – Describing task functions required to manage the transportation planning process on a continual basis, including program administration, development, review, and reporting. Priorities include the UPWP, public involvement, environmental justice, timely submittal of documents, MPO scheduled meetings, and coordination with all MPO member units. Revenues for the activities under this are listed below.

LOCAL	TOTAL
\$49,567	\$273,096

6. LAND USE MONITORING AND TRANSPORTATION COORDINATION – Linking land use decision-making and transportation planning throughout the region in a more effective way. Priorities include monitoring the development of local land use and transportation plans and coordinating with regional partners; updating land use related socio-economic data for use in the travel demand model (TDM); ongoing meetings with GVMC membership to coordinate local plans and policies related to land use and transportation with the intention of bringing about region-wide consensus for sustainable development and providing support for the basic

elements of livability, environmental protection/enhancement, economic viability and performance measures; updating socio-economic (SE) land use data for use in the travel demand model; scenario planning; other long- and short-range planning needs studies in compliance with the Planning and Environmental Linkages (PEL) process; and collaborating with REGIS to contribute to the maintenance of the regional zoning and future land use geodatabases. Revenues for the activities under this are listed below.

LOCAL	TOTAL
\$9,530	\$52,509

REGIS- Regional Geographic Information System

For the past 21 years, REGIS has been a single centralized GIS department for 19 local governments. REGIS operates on annual revenues of **\$761,356.07** and expenses of **\$756,307.25** This budget anticipates the addition of one additional GIS Analyst in the second quarter 2021 and does not replace the REGIS Director position. The REGIS Directors duties have been assumed by the GVMC Executive Director. In addition, REGIS has a Capital Fund budgeted of approximately **\$252,000.00.** for future equipment needs. We are planning to invest **\$150,000** of our Capital Fund to implement our 5-year System Upgrade. REGIS is one point of service to local governments, the private sector, the education community and our citizens. Once again, we are anticipating revenues for REGIS beyond the dues structure. In the past member dues were close to 100% of REGIS revenues, that percentage lowers each year as the REGIS team works as integral part of GVMC.

In addition to the significant financial gains and collaborations achieved through the REGIS reorganization, operational changes resulted in the establishment of several very active committees. REGIS has a Board of Directors, Advisory Committee, and Technical Committee. The Technical Committee are a group of higher skilled GIS leaders that meet regularly to discuss issues, strategies and system and service enhancements. The Advisory Committee is directly involved in operational decisions and service priorities that will improve REGIS services at the user level. Working closely with REGIS staff, the REGIS Board and each-other, the committees are helping to determine the future operational direction for REGIS. System leadership and direction is directly determined by the members.

REGIS/GVMC organized and will continue to lead the West Michigan GIS Users Group. This collaborative effort that was part of our REGIS Reorganization Plan has over 40 members representing local government and private companies from throughout West Michigan. We are very pleased to continue to play a leadership role in GIS throughout Michigan.

In July of 2016, the REGIS Board of Directors approved an equity-based dues structure with fixed multipliers for all member based on population and parcel count. This budget continues the equity-based system. In the past four fiscal years REGIS has rebated **\$550,000** to its 19 member communities.

Environmental Programs Department

Our goal in creating an Environmental Department was to elevate GVMC and our member communities as significant and recognized environmental leaders in our region. Local government is responsible for water quality; wastewater and storm-water management and our members are very much at the forefront of these issues. As we worked and planned for, we have experienced tremendous but focused and managed growth in our programs, influence and

public awareness. GVMC is one of the largest and most influential environmental programs in Michigan. Budgets and revenues are cyclical and grant driven. As such, we anticipate fluctuations in the program and grant opportunities and priorities change.

LGROW is an agency of GVMC managed through our Environmental Programs Department and is dedicated to the preservation, improvement and monitoring of the Lower Grand River. LGROW is an excellent example of cooperation and collaboration in our area. As a broad stakeholder organization dedicated to the ongoing health, use and enjoyment of the Grand River. The Lower Grand River Watershed covers 1.8 million acres of property, 2,900 square miles and all or portions of 10 counties.

The 23 municipalities in the Lower Grand River Watershed and Grand Valley State University (four campuses) are required to have NPDES Municipal Separate Storm Sewer System (MS4) permits. They are working together through LGROW to comply with stormwater discharge permits required by the U.S. Environmental Protection Agency and the Michigan Department of Environment, Great Lakes and Energy. EGLE is still reviewing those applications and contracts are in place for GVMC to manage the program on behalf of our members into the future. We anticipate that new discharge permits will be issued in fiscal 2019-2020 dramatically increasing our responsibilities in assisting our members to maintain compliance with the new regulations. Funding for the Environmental Programs comes as earned revenue from fees for the MS4 program, LGROW memberships and grants. The total budget for our Environmental Program is **\$845,241.86** with expenses **\$835,733.70**. In the past we received \$250,000 per year from the State of Michigan for the SAW Grant. These funds were directly applied to the NPDES program costs to provide services and projects of regional stormwater significance without increasing dues. The end of the SAW program and reduction in the RCPP program and other grants will result in a revenue decline of over \$93,000. Our programs have been adjusted accordingly.

LGROW's Annual Grand River Spring Forum saw record attendance even though Covid-19 forced it to be a virtual seminar. Our leadership and involvement have dramatically raised the profile of GVMC as an environmental leader and collaborator while providing additional opportunities and services to our members. Our Environmental Programs staff will continue to expand our GVMC influence and involvement in a wide variety of programs that impact West Michigan's environment.

STRATEGIC INITIATIVES and VISION

In the past, the Board of Directors adopted nine Strategic Initiatives in which to focus our efforts in collaboration and cooperation. Those initiatives are:

1. Managing Emerging Issues
2. Encouraging Collaborative Service Sharing
3. Coordinating a Region-Wide Training Exchange
4. Nurturing a Regional Economic Development Partnership
5. Planning for Sustainable Communities
6. Regional Leader in Collaboration Efforts-Facilitator
7. Communicate/Educate Regarding GVMC and Regions
8. Focus on Core Competencies (Transportation, Environment, GIS, Regional Prosperity Initiative, Council of Governments)

9. Increase Lansing/Washington Connection

By focusing our efforts on these nine strategic initiatives, we have made dramatic improvements to our communications, involvement, transparency, member participation and influence in each of these critical areas.

GENERAL FUND BUDGET AT A GLANCE

Net Revenue \$1,968,886.00 to expenses of \$1,917,145.00 equals net income of **\$1,741.00**

As in the past, this budget is conservative in nature and no contingent funding is included.

Through conservative budgeting and operational controls GVMC has significantly improved our financial stability over the past eight years by leveraging our financial resources and controlling costs. This effort has resulted in improved stabilization of our financial resources.

During Fiscal Year 2020-2021 we will continue to privatize finance resulting in a dramatic decrease in cost for financial administration. We will continue to share the services of our finance director with the Macatawa Area Coordinating Council which is the MPO for the Holland/Zeeland area. This partnership has resulted in a significant reduction in costs for GVMC and even more for MDOT and Federal Highway Administration (FHWA).

BUDGET ALIGNS WITH GVMC'S STRATEGIC OBJECTIVES

This budget includes sufficient resources to support GVMC's strategic goals, objectives and initiatives for the entire fiscal year and all Transportation, Environmental, REGIS and GVMC program needs. Our goal in this budget is to continue to advance the resources, staff skills of GVMC and to align our resources with the needs of our members while bringing increased value. This effort will involve continued evaluation and evolution of GVMC and the Executive Director and Executive Committee are constantly monitoring our programs.

The budget also supports our on-going collaborative initiatives with the other agencies, the Governor's Office and agencies of state government, Members of Congress, federal agencies, the Grand Rapids Area Chamber of Commerce, The Right Place, private business and others. We are also working closely with many of our member governments on a wide variety of issues involving legislation, taxation and discussions on enhanced cooperation and collaboration. Our past leadership of the Regional Prosperity Initiative has also increased our exposure on a regional and state-wide level and has brought increased opportunities for GVMC to participate on broader regional and state-wide issues. In addition, through the chairmanship of the Michigan Infrastructure Council, the Executive Director has direct contact with infrastructure leaders throughout Michigan in both the public sector and private utilities and senior leaders in state government.

MONITORING COSTS AND CUTTING EXPENDITURES

Employee health care costs are projected to rise ten (10) percent. Estimates for our dental insurance coverage will not be available at this time, but an increase has been factored into our budget. Due to the nature of our policies and coverage's available our increase is not anticipated beyond ten percent. As in the past, we have been very diligent in working with our staff and insurance consultants to hold down employee health care costs. Historically, GVMC's health insurance costs have been held to a minimum because each year, as we prepare the next fiscal year budget, we take steps to modify GVMC's employee health insurance plan to control costs.

To ensure that we maintain financial health long into the future, we continually work at a staff-wide level to limit expenditures and reduce costs, while we aggressively pursue new sources of grants revenues or fees for services for projects that benefit GVMC.

Additional Sources of Revenue

In the recent past we have been very successful at increasing revenues through grants and fee for service projects. We will continue to pursue all avenues for funding for both foundation grants and special projects. We meet with regularly with representatives of local, state and regional foundations, representatives of the Governor's office and our state legislators, institutions of higher education, and other groups to seek funding for on-going regional activities that support our strategic goals and initiatives. We are continually searching out, identifying and pursuing grants, gifts, work contracts and other sources of funding that benefit both GVMC and our strategic partners.

I hope this information is helpful and informative as you review the GVMC Budget for the 2020-2021. If you have any thoughts, comments, questions or suggestions, or if I can be of further assistance, you can reach me anytime at 776-7604, or via email at john.weiss@gvmc.org.

GRAND VALLEY METRO COUNCIL
2020-2021 Budget
GENERAL FUND

GENERAL FUND ONLY

	2020-2021	2019-2020	
	Budget	Budget	Difference
INCOME			
Consolidated Planning (Historically PL 112 and 5303)	1,190,246.00	1,144,793.00	45,453.00
STP Congestion Mgt. Income	57,300.00	57,300.00	-
STP MPO GIS Maintenance	35,400.00	35,400.00	-
STP Pavement Mangement Income	57,300.00	57,300.00	-
Rapid Transit Bus Linmd	-	-	-
Asset Management Income	24,000.00	25,000.00	(1,000.00)
CMAQ Clean Air Action	80,000.00	80,000.00	-
Member Dues GVMC	270,361.00	270,361.00	-
Member Dues Transportation	204,779.00	204,779.00	-
Miscellaneous	10,000.00	30,000.00	(20,000.00)
Interest Income	32,000.00	45,000.00	(13,000.00)
Fee for Services	5,000.00	15,000.00	(10,000.00)
GVMC Meetings and Conferences	2,500.00	2,500.00	-
Regis Service Fees	-	4,519.35	(4,519.35)
Total General Fund Income	1,968,886.00	1,971,952.35	(3,066.35)
	1,968,886.00	1,971,952.35	(3,066.35)
Expenses			
Program Expenses			
Wages	535,000.00	535,000.00	-
Payroll Taxes	43,427.50	43,427.50	-
Employer Retirement	48,150.00	48,150.00	-
Health Insurance	105,000.00	110,000.00	(5,000.00)
Dental/Life/Disability	14,600.00	15,100.00	(500.00)
Combined Planning Expenses (includes contracts)	310,000.00	310,000.00	-
Clear Air Action	25,000.00	25,000.00	-
Land Use Expenses	20,000.00	20,000.00	-
Congestion Management System	57,300.00	57,300.00	-
MPO GIS Expense	35,400.00	35,400.00	-
STP Pavement Management System	57,300.00	57,300.00	-
Asset Management	3,500.00	3,500.00	-
Computer and Software Expense	5,000.00	5,000.00	-
Regis Services for Transportation Dept.	1,000.00	1,000.00	-
Environmental Dept. Reimbursement for Clean Air	7,500.00	7,500.00	-
Environmental Dept. Reimbursement for Land Use	2,000.00	2,000.00	-
Total Program Expenses	1,270,177.50	1,275,677.50	(5,500.00)
Administrative and Indirect			
Wages	295,000.00	245,000.00	50,000.00
Payroll Taxes	25,067.50	21,242.50	3,825.00
Employer Retirement	26,550.00	22,050.00	4,500.00
Health Insurance	46,500.00	37,500.00	9,000.00
Dental/Life/Disability	6,500.00	4,300.00	2,200.00
Office Supplies	6,500.00	8,500.00	(2,000.00)
Postage, Mailing	2,000.00	7,500.00	(5,500.00)
Advertisements/Legal Notices	2,500.00	5,000.00	(2,500.00)
Meeting Expenses	13,000.00	20,000.00	(7,000.00)

GRAND VALLEY METRO COUNCIL
2020-2021 Budget
GENERAL FUND

GENERAL FUND ONLY

	2020-2021	2019-2020	Difference
	Budget	Budget	
Insurance	10,500.00	11,000.00	(500.00)
Dues and Subscriptions	4,500.00	2,750.00	1,750.00
Professional Development	5,000.00	10,000.00	(5,000.00)
Mileage Reimbursement	5,500.00	10,750.00	(5,250.00)
Printing	1,000.00	2,500.00	(1,500.00)
Utilities	2,500.00	3,500.00	(1,000.00)
Telephone, Telecommunications	10,250.00	10,250.00	-
Repairs & Maintenance	2,000.00	5,000.00	(3,000.00)
Equipment Rental/Lease	3,100.00	5,000.00	(1,900.00)
Rent	78,000.00	85,000.00	(7,000.00)
Accounting Fees	35,000.00	35,000.00	-
Legal Fees	5,000.00	12,000.00	(7,000.00)
Other Professional Services	35,000.00	40,000.00	(5,000.00)
Contractual Services	3,000.00	5,000.00	(2,000.00)
Bank and Credit card fees	1,000.00	1,000.00	-
Miscellaneous	5,000.00	10,000.00	(5,000.00)
Office Equip & Furniture	7,000.00	10,000.00	(3,000.00)
Capital Purchases	10,000.00	15,000.00	(5,000.00)
Total Administrative and Indirect	<u>646,967.50</u>	<u>644,842.50</u>	2,125.00
Total General Fund Expenses	<u>1,917,145.00</u>	<u>1,920,520.00</u>	(3,375.00)
Revenues over (under) expenditures	<u>51,741.00</u>	<u>51,432.35</u>	<u>308.65</u>

GRAND VALLEY METRO COUNCIL
2020-2021 Budget
ENVIRONMENTAL PROGRAMS

	Environmental Programs 2020-2021 Budget	2019-2020 Budget	Difference
EP Income			
LGROW Network Donations	10,800.00	10,000.00	800.00
MS 4 Income	319,461.76	319,461.76	-
Egle 319 Bass/Deer (OCD)	900.00	2,000.00	(1,100.00)
EPA GLRI Lower Grand I & E (year 3 of 3)	-	98,600.00	(98,600.00)
WMPA RPI	-	6,000.00	(6,000.00)
SAW Grant	-	20,000.00	(20,000.00)
Grand Rapids White Water	16,000.00	16,000.00	-
Wege-RCPP Outreach/Education	30,000.00	30,000.00	-
NRCS RCPP Reimbursement	298,000.00	300,000.00	(2,000.00)
Plainsong Farms	-	20,000.00	(20,000.00)
Episcopal CTF--GIS	-	-	-
GVSU Green	1,330.00	1,330.00	-
Wege Coldbrook Creek	1,000.00	6,000.00	(5,000.00)
Egle 319 Alger Stabilization--GR	3,500.00	1,500.00	2,000.00
Egle 205j Buck/Coldwater(Shrem TU)	3,800.00	5,000.00	(1,200.00)
Egle 319 LGREEN (GVSU)	4,000.00	4,265.00	(265.00)
NWF Sacred Grounds	2,000.00	5,000.00	(3,000.00)
Egle 319 RCPP in INC/RR (KCD)	2,000.00	3,000.00	(1,000.00)
EPA Region 5 Env. Education	6,000.00	-	6,000.00
USFS GLRI Grand River Green Schools	80,000.00	-	80,000.00
ReLeaf GLRI	1,000.00	2,500.00	(1,500.00)
Other grants (potentially)	50,000.00	75,000.00	(25,000.00)
EP Revenue from GVMC Transport-Clean air	10,000.00	7,500.00	2,500.00
EP Revenue from GVMC Transport-Land Use	2,000.00	2,000.00	-
Other Income	2,000.00	2,000.00	-
Interest Income	1,450.00	1,450.00	-
Total · EP Income	845,241.76	938,606.76	(93,365.00)
EP Expenses			
EP Wages	305,000.00	298,500.00	6,500.00
EP Wages Admin	22,800.00	22,800.00	-
EP Payroll Taxes	25,332.50	24,835.25	497.25
EP Payroll Taxes Admin	1,744.20	1,744.20	-
EP Health	71,500.00	63,000.00	8,500.00
EP Health--Admin	3,800.00	5,500.00	(1,700.00)
EP Life/Dental/Disability	7,700.00	6,150.00	1,550.00
EP Life/Dental/Disability Admin	550.00	750.00	(200.00)
EP Employer Retirement	24,660.00	24,075.00	585.00
EP Employer Retirement-Admin	2,052.00	2,052.00	-
EP Contractual Services/Grant Expenses			
NPDES	-	25,000.00	(25,000.00)
MS4 Public Education	10,000.00	-	10,000.00
MS4 P2GH/MDL/Training	300.00	-	300.00
MS4 PCC/IDEP	5,000.00	-	5,000.00
MS4 Admin/Mapping	250.00	-	250.00
MS4 Other expenses (direct costs)	6,000.00	-	6,000.00
Saw Grant Expenses	-	15,000.00	(15,000.00)
Elge 319 Bass/Deer (OCD) Expense	200.00	-	200.00
Grand Rapids White Water Grant	1,000.00	1,000.00	-
LGROW Expenses	250.00	9,500.00	(9,250.00)
WMP RPI Expenses	100.00	800.00	(700.00)
EPA GLRI Lower Grand I/E expense (year 3)		75,000.00	(75,000.00)

GRAND VALLEY METRO COUNCIL
2020-2021 Budget
ENVIRONMENTAL PROGRAMS

	Environmental Programs		
	2020-2021	2019-2020	
	Budget	Budget	Difference
Wege-RCPP Outreach/Education	3,500.00	5,000.00	(1,500.00)
Wege Plainsong Farm	-	12,000.00	(12,000.00)
Wege Coldbrook Creek	1,000.00	5,000.00	(4,000.00)
GVSU Green	10.00		10.00
Egle 319 Alger Stabilization (GR)	500.00	50.00	450.00
Wege Sacred Grounds (NWF)	50.00	250.00	(200.00)
EGL 205J Buck/Coldwater Expense (Shrem TU)	1,000.00	1,850.00	(850.00)
Egle 319 RCPP in IMC/RR/KCD	250.00	250.00	-
NRCS RCPP Reimbursement	200,000.00	250,000.00	(50,000.00)
Egle 319 LGREEN (GVSU) expenses	35.00	500.00	(465.00)
USFS GLRI Grand River Green Schools	50,000.00		
Ottawa County Bass River/Deer Creek	-	50.00	(50.00)
ReLeaf GLRI	-	25.00	(25.00)
Other Grant Direct Expenses	12,000.00	12,000.00	-
EP Meeting Expenses	1,100.00	1,100.00	-
EP Office Supplies	3,000.00	3,000.00	-
EP Printing	200.00	1,000.00	(800.00)
EP Promotional/Advertising	500.00	2,000.00	(1,500.00)
EP Mileage Reimbursement	1,200.00	1,000.00	200.00
EP Telecommunications	3,800.00	3,200.00	600.00
EP Supplies	100.00	250.00	(150.00)
EP Insurance	3,950.00	3,000.00	950.00
EP Public Events and Seminars	600.00	2,000.00	(1,400.00)
EP Professional Development/Conferences	3,000.00	2,000.00	1,000.00
EP Dues and Subscriptions	4,000.00	1,000.00	3,000.00
EP Bank Fees	400.00	700.00	(300.00)
EP Professional Fees	10,000.00	5,925.00	4,075.00
EP Accounting Fees	10,000.00	8,500.00	1,500.00
EP Postage	250.00	250.00	-
EP Utilities	1,200.00	750.00	450.00
EP Repairs	250.00	500.00	(250.00)
EP Eqpt Rental and Lease	1,600.00	1,000.00	600.00
EP Rent	31,000.00	26,000.00	5,000.00
EP Capital Expenses	2,500.00	2,500.00	-
EP Miscellaneous	500.00	500.00	-
	<hr/>	<hr/>	<hr/>
LGROW Expenses	835,733.70	928,856.45	(93,122.75)
Revenues over (under) expenditures	<u>9,508.06</u>	<u>9,750.31</u>	<u>(242.25)</u>

GRAND VALLEY METRO COUNCIL
2020-2021 Budget
REGIS

	REGIS 2020-2021 Budget	2019-2020 Budget	Difference
Income			
Regis Member Dues	699,869.07	699,869.07	-
Regis GVMC GIS Transportation Services	24,900.00	24,900.00	-
Regis Data Sales	100.00	100.00	-
Regis Data Sharing (Kent County)	16,237.00	16,237.00	-
Regis Pay As You Go Services	500.00	500.00	-
Regis Services to GVMC Transportation	1,000.00	1,000.00	-
Regis Services To GVMC Environmental	3,000.00	3,000.00	-
Regis Interest Income	15,750.00	15,750.00	-
Total Income	761,356.07	761,356.07	-
Expense			
Regis Wages	282,000.00	268,000.00	14,000.00
Regis Administration Wages	28,500.00	32,950.00	(4,450.00)
Regis Payroll Taxes	23,837.80	22,766.80	1,071.00
Regis Admin Payroll Taxes	2,180.25	2,520.68	(340.43)
Regis Health Insurance	74,500.00	62,000.00	12,500.00
Regis Administration Health Ins	5,144.20	4,644.20	500.00
Regis Life, Dental, Disability	9,800.00	7,473.84	2,326.16
Regis Admin Life, Dental, Disab	575.00	625.00	(50.00)
Regis Employer Retirement	25,380.00	24,120.00	1,260.00
Admin Employer Retirement	2,565.00	2,965.50	(400.50)
Regis Office Supplies	3,900.00	4,900.00	(1,000.00)
Regis Postage	300.00	300.00	-
Regis Audit and Accounting	9,000.00	9,000.00	-
Regis Legal Fees	1,500.00	1,500.00	-
Regis Bank Fees	250.00	225.00	25.00
Regis Professional/Contractual Services	18,000.00	40,000.00	(22,000.00)
Regis Software Licenses/Maintenance	75,000.00	75,000.00	-
Regis Info Tech Network Service	50,000.00	48,000.00	2,000.00
Regis Advertisements and Notices	500.00	1,000.00	(500.00)
Regis Meeting Expenses	1,000.00	1,000.00	-
Regis Insurance	3,750.00	3,750.00	-
Regis Dues and Subscriptions	1,250.00	1,250.00	-
Regis Professional Development	3,000.00	5,000.00	(2,000.00)
Regis Mileage Reimbursement	700.00	750.00	(50.00)
Regis Printing	200.00	500.00	(300.00)
Regis Utilities (includes Wyoming Data Center)	2,100.00	1,975.00	125.00
Regis Telecommunications	5,125.00	6,125.00	(1,000.00)
Regis Rent	30,000.00	30,000.00	-
Regis Eqpt Rental	1,250.00	1,250.00	-
Regis Repair & Maintenance	1,500.00	1,500.00	-
Regis Miscellaneous	1,500.00	2,500.00	(1,000.00)
Regis Member Rebate (decided after audit)	-	-	-
Regis Match payment to GF	-	4,519.00	(4,519.00)
Regis transfer to Regis Capital	30,000.00	-	30,000.00
Regis Capital expenses/eqpt replacement	62,000.00	87,600.00	(25,600.00)
TOTAL Regis Expense	756,307.25	755,710.02	597.24
Revenues over (under) expenditures	5,048.82	5,646.05	(597.24)

GRAND VALLEY METRO COUNCIL
2020-2021 Budget
REGIS CAPITAL

	REGIS CAPITAL		
	2020-2021	2019-2020	
	Budget	Budget	Difference
Income			
Regis Capital Income			
Interest Income	3,500.00	2,750.00	750.00
Regis Operations Transfer	-	-	-
TOTAL Regis Capital Income	<u>3,500.00</u>	<u>2,750.00</u>	<u>750.00</u>
Expense			
Regis Capital Expenses			
Regis Professional Fees	-	-	-
Regis Capital Miscellaneous	-	-	-
Regis Capital Purchases	<u>150,000.00</u>	<u>-</u>	<u>150,000.00</u>
TOTAL Regis Capital Expenses	<u>150,000.00</u>	<u>-</u>	<u>150,000.00</u>
Revenues over (under) expenditures	<u>(146,500.00)</u>	<u>2,750.00</u>	<u>(149,250.00)</u>

GRAND VALLEY METRO COUNCIL
2020-2021 Budget
Infrastructure Asset Management

	Infrastructure Pilot		
	2020-2021	2019-2020	
	Budget	Budget	Difference
INCOME			
Grant Income	<u>350,000.00</u>	<u>350,000.00</u>	<u>-</u>
Total General Fund Income	<u>350,000.00</u>	<u>350,000.00</u>	<u>-</u>
Expenses			
Program Expenses	<u>350,000.00</u>	<u>350,000.00</u>	<u>-</u>
Total Program Expenses	<u>350,000.00</u>	<u>350,000.00</u>	<u>-</u>
Revenues over (under) expenditures	<u><u>-</u></u>	<u><u>-</u></u>	<u><u>-</u></u>