



GRAND VALLEY METROPOLITAN COUNCIL

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TO: Grand Valley Metropolitan Council

Draft 6/18/2018

FROM: John Weiss, Executive Director

DATE: June 20, 2018

RE: FY 2018-2019 Budget Message and Budget Resolution

First and foremost, the Grand Valley Metro Council continues to be in the best financial, programmatic and budgetary position in our history. We are involved in more issues, have developed more collaboration efforts and expanded those that already existed more than ever before. We are also bringing in more grants, more fees for services and more non-dues related revenues and have the highest level of public awareness and regional leadership since our founding in 1990. Because we have reached sustainability through increased revenue and dramatically reduced expenses through staff reductions, privatization, program expansion, and reorganization we are able to present this budget where for the fourth year in a row we have no dues increases in any of our programs.

Attached for your review and consideration is the GVMC budget for Fiscal Year 2018-2019. The budget utilizes revenues from GVMC general fund dues, transportation allocations, and project-specific grants to fund the activities of the Council's Strategic Initiatives, Transportation, Environmental, Infrastructure Asset Management and REGIS through September 30, 2019. The GVMC Budget is adopted at the function level, not on a line item basis. The REGIS Board of Directors, REGIS Executive Committee, Transportation Policy Committee and the GVMC Executive Committee have reviewed this budget and recommends your approval.

This year we are once again using a very transparent approach to our budget with approximately 80 of our members actively involved in development process for the budget. We have also allowed over a month for review and consideration by the Board of Directors.

Key Budget Highlights for 2018-2019

- Once again, there will be **no** member dues increases for GVMC including Transportation, REGIS or LGROW/Environmental Programs.
- Last year, Governor Snyder recognized GVMC by naming us West Michigan Chair of the new 21st Century Infrastructure Pilot. GVMC is leading this effort that involves our 13 County Region. At the end of the pilot program over 60 municipalities in our region participated along with GVMC. REGIS played a crucial role in this effort. We are proposing a new budget category to continue to assist communities in the implementation of Infrastructure Asset Management.
- GVMC has completed its fiscal transformation and this is a balanced budget that continues expansion of our programs and services to our members. We have achieved financial stabilization, budget control, and fiscal sustainability without increasing member dues.

- All our programs continue to grow and we have sought and received substantial non-dues related revenues through program and service expansion and calculated program growth.
- In the past, REGIS completed a total evaluation of all aspects of its system. This resulted in a complete renovation of its hardware and the first phase of its software upgrades. We were able to dramatically increase customer speed and system reliability while removing 17 servers from the system and reducing our utility costs by over 70%. During this budget we will continue to make improvements to the system and have developed for the first time a Capital Improvement Plan for REGIS. We will also be doing software updates to insure that REGIS continues to be a national leader in GIS services. We are also developing a Software Master Plan to guide future software upgrades.
- In the summer of 2016 REGIS began the migration of data from Oracle to Microsoft. This software upgrade will save REGIS over \$171,000 in the next 5 years. Microsoft is also the preferred vendor in all West Michigan governments. We know of no other Oracle governmental user in West Michigan other than REGIS. This migration was completed in 2016/2017 and we have allowed for adjustments that may need to occur in our future budgets.
- In 2016-2017 GVMC/REGIS gave its members a \$100,000 rebate of dues. In 2017-2018, we were able to rebate \$150,000. We hope we will be able to do so again in budget 2018-2019. These rebates occurred with no increase in dues and saved each of our members about 20% of their total dues.
- GVMC was awarded a USDA funded program, Regional Conservation Partnership Program, to reduce sediment and improved habitat in the Indian Mill Creek and Rogue River Watersheds. The total reward of \$8,000,000 will also fund habitat restoration in the Grand River as part of the Grand River Restoration Project. In fiscal 2018-2019 we will continue to implement this and other grants.
- GVMC was awarded a GLRI grant in 2015 for stormwater implementation of green infrastructure in public spaces and experiential learning with students in the Rogue River, Plaster Creek, and Lamberton Creek Watersheds. Total project was for \$451,600, EPA contributing \$340,065. There is one year remaining in the grant.
- Our NPDES Stormwater Program continues to serve 23 communities with no increase in fees.
- We continue to support Grand Rapids Whitewater and the Grand River Revitalization project by providing project management assistance, applying for and securing grant funding. Our contract with GRWW for this year \$15,000.
- GVMC continues to work with communities through the SAW Grant to complete the development of the Stormwater Management Plans.
- We will be working with the Wege Foundation on a variety of grants totaling \$75,000.
- We estimate our educational efforts will reach 5,000 students this year.
- For the past five years GVMC has been the fiduciary agent and chair of Governor Snyder's Regional Prosperity Alliance. This program has dramatically increased our profile and leadership at the regional level and in Lansing. The program has allowed the West Michigan Prosperity Alliance to invest over \$800,000 on worthwhile projects in our region. After 5 years of great success, GVMC will be turning over the leadership of this program to another agency in Region 4.
- This budget reflects the continuing integration of all GVMC programs and operations with multiple collaborations, cost sharing and program efforts occurring between departments. This has resulted in program expansion and improved operational efficiencies.

The Budget Calendar is as follows: (Approximately 80 people have been involved in this process)

- May 16-Transportation Policy Committee Reviewed the Budget and recommended approval by the GVMC Executive Committee and Board of Directors.
- June 7– The Unified Work Program (Transportation) Budget was adopted by the GVMC Board
- June 21-The GVMC Executive Committee received the Budget for comments
- July 16 -REGIS Executive Committee Recommends Approval to REGIS Board
- July 25 – REGIS Board is presented the REGIS Budget and recommends approval
- August 2- Presentation of all GVMC Budgets to GVMC Board of Directors
- September 6- Final Approval of all budgets by the GVMC Board of Directors
- October 1- Beginning of the new fiscal year

What is GVMC?

The Grand Valley Metro Council (GVMC) is a regional organization dedicated to promoting cooperation and coordination among local governments in the West Michigan area. Created in 1990, its membership now includes 38 local governments, representing nearly 750,000 people. Our mission is to advance the current and future well-being of our metropolitan area by bringing together public and private sectors to cooperatively advocate, plan for, and coordinate the provision of services and investments which have environmental, economic and social impact.

Included within GVMC are, Administration and Operations and the area Transportation Metropolitan Planning Organization with revenues of **\$1,941,990.35** and operating expenses of **\$1,872,947.70**. Our REGIS (Regional Geographic Information System) serves 19 governmental units with revenues of **\$756,752.00** and expenses of **\$747,386.60**. REGIS also includes a fixed savings account of **\$242,400** for REGIS Capital Equipment. Finally, GVMC Environmental Programs has proposed revenues of **\$1,280,808.00** and operating expenses of **\$1,271,591.20**.

During the past year, GVMC has taken a lead role as grant recipient and west Michigan chair of Governor Snyder's 21st Century Infrastructure Pilot. This pilot includes a 13 county West Michigan area with a population of over 1.5 million residents. The area covers an area of 8,163 square miles (about the size of New Jersey). There are over 130 miles of Lake Michigan Shoreline and the region extends 75 miles to the heart of Michigan's Lower Peninsula. Working in collaboration with southeastern Michigan and over 60 communities from our area, the Infrastructure Pilot was hugely successful. Data on 15,000 miles of drinking water lines, 13,500 miles of sewer pipes and 6,700 storm-water pipes was collected from 163 communities.

In order to keep this effort moving forward, we are establishing an Infrastructure Asset Management budget of **\$350,000** for further data collection and implementation of a regional and state-wide asset management program.

What are the major components of GVMC?

TRANSPORTATION

The Transportation Department is responsible for managing the 20-25 year, five billion dollar, Metropolitan Transportation Plan (MTP) and **\$154** million dollar (2018) Annual Transportation Improvement Program for our region. The Department is responsible for administering these programs using strict guidelines established by the Federal Highway Administration (FHWA), and the Michigan Department of Transportation (MDOT). Transportation programs are generally

funded on an 80/20 basis with the 20% local match being utilized to leverage 80% state and federal dollars. There are seven employees in the Department. The 2017-2018 Unified Planning and Work Program Activities and Budget below was previously approved by the GVMC Board of Directors on June 7, 2018.

In order to meet the federal and state requirements of the programs and provide the highest levels of coordination, there are six major focus areas for the Transportation Department. Also, I have provided the degree at which GVMC leverages local funding to obtain state and federal grants.

1. Database Management- Listing the work tasks needed to monitor area travel characteristics and factors affecting travel such as socio-economic, land use data, transportation system data, and environmental issues and concerns. Priorities include data collection and analysis, enhanced GIS capabilities development and update. Revenues for the activities under this are listed below.

LOCAL	TOTAL
\$35,034	\$193,026

2. Long Range Planning- Identifying transportation system planning tasks related to long range transportation systems planning. Priorities include the development/update of the MTP, identification of long range transportation needs, goals, objectives, policies, improvements, monitoring, and updating and maintaining of the travel demand model. In cooperation with MDOT and ITP, develop, adopt, and implement performance based planning measures and targets that will help assess the performance of strategies aimed to improve the conditions and functionality of the transportation system. Revenues for the activities under this are listed below.

LOCAL	TOTAL
\$49,860	\$255,495

3. Short Range Planning- Identifying transportation system planning tasks related to short range transportation systems planning. Priorities include performance measurement, the development/update of the TIP, providing technical assistance and special studies to the MPO members, Intelligent Transportation System (ITS) planning, safety planning, freight planning, non-motorized planning, managing the Clean Air Action Program, and phase in performance based measures and monitoring. Revenues for the activities under this are listed below.

LOCAL	TOTAL
\$9,2586	\$499,918

4. TRANSPORTATION MANAGEMENT SYSTEMS- Listing the work tasks needed to monitor area travel characteristics and factors affecting congestion and pavement conditions. Priorities include collecting transportation system data and analysis, coordination with MDOT and local transportation providers, development of congestion and pavement investment plans, and

implementation and monitoring of ITS solutions. GVMC is also involved in a statewide effort to develop, collect data, coordinate with MDOT on performance measures and targets for the NHS system, and implement Michigan's Asset Management System. Revenues for the activities under this are listed below.

LOCAL	TOTAL
\$65,171.08	\$383,412

5. PROGRAM COORDINATION- Describing task functions required to manage the transportation planning process on a continual basis, including program administration, development, review, and reporting. Priorities include the UPWP, public involvement, environmental justice, timely submittal of documents, MPO scheduled meetings, and coordination with all MPO member units. Revenues for the activities under this are listed below.

LOCAL	TOTAL
\$60,835.95	\$335,184

6. LAND USE MONITORING AND TRANSPORTATION COORDINATION - Linking land use decision-making and transportation planning throughout the region in a more effective way. Priorities include monitoring the development of local land use and transportation plans and coordinating with regional partners; updating land use related socio-economic data for use in the travel demand model (TDM); ongoing meetings with GVMC membership to coordinate local plans and policies related to land use and transportation with the intention of bringing about region-wide consensus for sustainable development and providing support for the basic elements of livability, environmental protection/enhancement, economic viability and performance measures; updating socio-economic (SE) land use data for use in the travel demand model; scenario planning; other long- and short-range planning needs studies in compliance with the Planning and Environmental Linkages (PEL) process; and collaborating with REGIS to contribute to the maintenance of the regional zoning and future land use geodatabases.

LOCAL	TOTAL
\$6,914.21	\$38,095

REGIS Regional Geographic Information System

For the past 20 years, REGIS has been a single centralized GIS department for 19 local governments. REGIS operates on annual revenues of **\$756,752** and expenses of **\$747,386.60**. REGIS has 4 fulltime and 1 part-time employees. This budget anticipates the addition of one additional GIS Analyst in the second quarter 2019 and does not replace the REGIS Director position. The REGIS Directors duties have been assumed by the GVMC Executive Director. In addition, REGIS has a Capital Fund budgeted at **\$242,400** for future equipment needs. REGIS is one point of service to local governments, the private sector, the education community and our citizens. Once again, we are anticipating revenues for REGIS beyond the dues structure. In the past member dues were close to 100% of REGIS revenues, that percentage lowers each year as the REGIS team works as integral part of GVMC.

In addition to the significant financial gains and collaborations achieved through the REGIS reorganization, operational changes resulted in the establishment of an active REGIS Advisory Committee. This group of REGIS technical users is meeting regularly to discuss issues, strategies and system and service enhancements. The Advisory Committee is directly involved in operational decisions and service priorities that will improve REGIS services at the user level. Working closely with REGIS staff, the REGIS Board and each-other, the new REGIS Advisory Committee is helping to determine the future operational direction for the agency. They will also make recommendations and be an active resource for the REGIS and GVMC Board of Directors.

REGIS/GVMC organized and will continue to support the West Michigan GIS Users Group. This collaborative effort that was part of our REGIS Reorganization Plan has over 35 members representing local government and private companies from throughout West Michigan. We are very pleased to continue to play a leadership role in GIS throughout Michigan.

In July of 2016, the REGIS Board of Directors approved an equity based dues structure with fixed multipliers for all member based on population and parcel count. This budget continues the equity based system. In the past two fiscal years REGIS has rebated **\$250,000** to its 19 member communities.

Environmental Programs Department

Our environmental staff has grown to include a part-time environmental education coordinator, a full time environmental programs associate and several interns. Not reflected in our budget, but a critical component of our ability to achieve our strategic objectives, is a twenty hour per week GVSU Graduate Assistant. This individual's salary and tuition are paid in-full by Grand Valley State University. Through the generosity of GVSU a biology graduate assistant is now dedicated to assisting with coordinating the activities of the Lower Grand River Organization of Watersheds (LGROW).

Our goal in creating an Environmental Department was to elevate GVMC and our member communities as significant and recognized environmental leaders in our region. Local government is responsible for water quality; wastewater and storm-water management and our members are very much at the forefront of these issues. As we worked and planned for, we have experienced tremendous but focused and managed growth in our programs, influence and public awareness. GVMC is one of the largest and most influential environmental programs in Michigan.

LGROW is an agency of GVMC managed through our Environmental Programs Department and is dedicated to the preservation, improvement and monitoring of the Lower Grand River. LGROW is an excellent example of cooperation and collaboration in our area. As a broad stakeholder organization dedicated to the ongoing health, use and enjoyment of the Grand River. The Lower Grand River Watershed covers 1.8 million acres of property, 2,900 square miles and all or portions of 10 counties.

The 23 municipalities in the Lower Grand River Watershed and Grand Valley State University (four campuses) are required to have NPDES Municipal Separate Storm Sewer System (MS4) permits. They are working together through LGROW to comply with stormwater discharge permits required by the U.S. Environmental Protection Agency and the Michigan Department of Environmental Quality. MDEQ is still reviewing those applications and contracts are in place for GVMC to manage the program on behalf of our members into the future.

Funding for the Environmental Programs comes as earned revenue from fees for the MS4 program, LGROW memberships and grants. The total budget for our Environmental Program is **\$1,280,808** with expenses **\$1,271,591.20**. Our Environmental Department has dramatically increased its programs and other sources of funding including the following:

- LGROW Membership Dues and NPDES
- Regional Conservation Partnership Program
- West Michigan Prosperity Alliance
- US Fish and Wildlife Service
- Michigan Dept. of Environmental Quality (SAW)
- Ottawa Conservation District
- Wege Foundation
- Grand Rapids White Water
- US EPA Great Lakes Restoration Initiative
- Clean Air Action - Transportation
- Land Use Planning – Transportation
- National Fish and Wildlife Foundation

LGROW's Annual Grand River Spring Forum saw record attendance from throughout the region. Our leadership and involvement has dramatically raised the profile of GVMC as an environmental leader and collaborator while providing additional opportunities and services to our members. Our Environmental Programs staff will continue to expand our GVMC influence and involvement in a wide variety of programs that impact West Michigan's environment.

STRATEGIC INITIATIVES and VISION

In the past, the Board of Directors adopted nine Strategic Initiatives in which to focus our efforts in collaboration and cooperation. Those initiatives are:

1. Managing Emerging Issues
2. Encouraging Collaborative Service Sharing
3. Coordinating a Region-Wide Training Exchange
4. Nurturing a Regional Economic Development Partnership
5. Planning for Sustainable Communities
6. Regional Leader in Collaboration Efforts-Facilitator
7. Communicate/Educate Regarding GVMC and Regions
8. Focus on Core Competencies (Transportation, Environment, GIS, Regional Prosperity Initiative, Council of Governments)
9. Increase Lansing/Washington Connection

The Board instructed staff to "oversee a selection process and recommend public relations contract to the Board to help get the GVMC story framed and out to the public in a more consistent manner". Funds have been included to accomplish this Board request.

By focusing our efforts on these nine strategic initiatives, we have made dramatic improvements to our communications, involvement, transparency, member participation and influence in each of these critical areas.

GENERAL FUND BUDGET AT A GLANCE

Net Revenue \$1,941,990.35 to expenses of \$1,872,947.70 equals net income of \$69,042.65.

As in the past, this budget is conservative in nature and no contingent funding is included.

Through conservative budgeting and operational controls GVMC has significantly improved our financial stability over the past five years by leveraging our financial resources and controlling costs. This effort has resulted in improved stabilization of our financial resources.

During Fiscal Year 2018-2019 we will continue to privatize finance resulting in a dramatic decrease in cost for financial administration. We will continue to share the services of our finance director with the Macatawa Area Coordinating Council which is the MPO for the Holland/Zeeland area. This partnership has resulted in a significant reduction in costs for GVMC and even more for MDOT and Federal Highway Administration (FHWA).

BUDGET ALIGNS WITH GVMC'S STRATEGIC OBJECTIVES

This budget includes sufficient resources to support GVMC's strategic goals, objectives and initiatives for the entire fiscal year and all Transportation, Environmental, REGIS and Regional Prosperity needs. Our goal in this budget is to continue to advance the resources, staff skills of GVMC and to align our resources with the needs of our members while bringing increased value. This effort will involve continued evaluation and evolution of GVMC and the Executive Director and Executive Committee are constantly monitoring our programs.

The budget also supports our on-going collaborative initiatives with the other agencies, the Governor's Office and agencies of state government, Members of Congress, federal agencies, the Grand Rapids Area Chamber of Commerce, The Right Place, private business and others. We are also working closely with many of our member governments on a wide variety of issues involving legislation, taxation and discussions on enhanced cooperation and collaboration. The leadership of the Regional Prosperity Initiative has also increased our exposure on a regional and state-wide level and has brought increased opportunities for GVMC to participate on broader regional and state-wide issues.

MONITORING COSTS AND CUTTING EXPENDITURES

Employee health care costs are projected to rise ten (10) percent. Estimates for our dental insurance coverage will not be available until mid-August, but an increase has been factored in to our budget. Due to the nature of our policies and coverage's available our increase is not anticipated beyond ten percent.

To ensure that we maintain financial health long into the future, we continually work at a staff-wide level to limit expenditures and reduce costs, while we aggressively pursue new sources of grants revenues for projects that benefit GVMC. As in the past, we have been very diligent in working with our staff and insurance consultants to hold down employee health care costs.

Historically, GVMC's health insurance costs have been held to a minimum because each year, as we prepare the next fiscal year budget, we take steps to modify GVMC's employee health insurance plan to control costs.

FUND RAISING AND OTHER INCOME

In the recent past we have been very successful at increasing revenues through grants and fee for service projects. We will continue to pursue all avenues for funding for both foundation grants and special projects. We meet with regularly with representatives of local, state and regional foundations, representatives of the Governor's office and our state legislators, institutions of higher education, and other groups to seek funding for on-going regional activities

that support our strategic goals and initiatives. We are continually searching out, identifying and pursuing grants, gifts, work contracts and other sources of funding that benefit both GVMC and our strategic partners.

I hope this information is helpful and informative as you review the GVMC Budget for the 2018-2019. If you have any thoughts, comments, questions or suggestions, or if I can be of further assistance, you can reach me anytime at 776-7604, or via email at john.weiss@gvmc.org.

Budget Resolution for Fiscal 2018-2019

Whereas, the Grand Valley Metropolitan Council (GVMC) was organized as a Council of Governments in 1990; and

Whereas, GVMC now has 38 members from West Michigan including cities, villages, townships and counties; and

Whereas, the budgetary process at GVMC is highly transparent and began on May 16th and has had involvement by approximately 80 members or representatives of GVMC members; and

Whereas, GVMC has added many new programs and initiatives in the past few years; and

Whereas, GVMC has completed reorganization of its operations and a fiscal transformation; and

Whereas, GVMC has reached fiscal sustainability through increased revenue and dramatically reduced expenses and through staff reductions, privatization, program expansion, and reorganization we are able to adopt this budget where for the third year in a row we have no dues increases for members of any of our programs; and

Whereas, GVMC budgets on a functional level not a line item basis; and

Whereas, The Transportation Policy Committee, REGIS Executive Committee, REGIS Board of Directors and GVMC Executive Committee have reviewed the budget and recommend its approval,

Now Therefore Be it Resolved, that the Board of Directors of GVMC hereby adopts the Budget for Fiscal 2018-2019.

Be It Further Resolved that our functional budgets are as follows:

	<u>Revenue</u>	<u>Expenses</u>
General Fund	\$1,941,990.35	\$1,872,947.70
REGIS Fund	\$756,752.00	\$747,386.60
REGIS Capital	\$2,500	None Expected
Environmental Programs	\$1,280,808.00	\$1,271,591.20
Infrastructure Asset Mgmt.	\$350,000.	\$350,000.

At the Regular Board of Directors Meeting held on September 6, 2018 a motion was made by _____ supported by _____ to adopt this Budget Resolution for Fiscal Year 2018-2019. The vote was _____ yes to _____ no. Motion Adopted.

Michael DeVries
Chair, Grand Valley Metropolitan Council

Date

GRAND VALLEY METRO COUNCIL
2018-2019 Budget
GENERAL FUND

	GENERAL FUND ONLY		
	2018-2019	2017-2018	Difference
	Budget	Budget	
INCOME			
Consolidated Planning (Historically PL 112 and 5303)	1,134,212.00	1,426,392.00	(292,180.00)
STP Congestion Mgt. Income	57,300.00	57,300.00	-
STP MPO GIS Maintenance	35,400.00	35,400.00	-
STP Pavement Mangement Income	57,300.00	57,300.00	-
SPR Long Range Plan	-	50,000.00	(50,000.00)
Asset Management Income	25,000.00	25,000.00	-
CMAQ Clean Air Action	80,000.00	80,000.00	-
Rapid Transit Grant	-	-	-
Regional Prosperity Grant	-	200,000.00	(200,000.00)
Member Dues GVMC	269,953.00	269,953.00	-
Member Dues Transportation	211,306.00	205,356.00	5,950.00
Miscellaneous	30,000.00	30,000.00	-
Interest Income	19,500.00	11,250.00	8,250.00
Fee for Services	15,000.00	10,000.00	5,000.00
GVMC Meetings and Conferences	2,500.00	2,500.00	-
Regis Service Fees	4,519.35	4,519.35	-
Total General Fund Income	1,941,990.35	2,464,970.35	(522,980.00)
	1,941,990.35	2,464,970.35	(522,980.00)
Expenses			
Program Expenses			
Wages	530,000.00	525,000.00	5,000.00
Payroll Taxes	43,045.00	42,662.50	382.50
Employer Retirement	47,700.00	47,250.00	450.00
Health Insurance	105,000.00	149,800.00	(44,800.00)
Dental/Life/Disability	15,000.00	-	15,000.00
Combined Planning Expenses (includes contracts)	310,000.00	390,000.00	(80,000.00)
Clear Air Action	25,000.00	25,000.00	-
Land Use Expenses	20,000.00	40,000.00	(20,000.00)
Congestion Management System	57,300.00	70,000.00	(12,700.00)
MPO GIS Expense	35,400.00	43,250.00	(7,850.00)
STP Pavement Management System	57,300.00	70,000.00	(12,700.00)
Asset Management	2,500.00	2,500.00	-
Rapid Bus Line Grant	-	-	-
Regional Prosperity Grant Expense	-	200,000.00	(200,000.00)
Crisis Intervention Program	-	-	-
Computer and Software Expense	5,000.00	5,000.00	-
Regis Services for Transportation Dept.	5,000.00	10,000.00	(5,000.00)
Environmental Dept. Reimbursement for Clean Air	4,500.00	5,000.00	(500.00)
Environmental Dept. Reimbursement for Land Use	2,500.00	5,000.00	(2,500.00)
Total Program Expenses	1,265,245.00	1,630,462.50	(365,217.50)
Administrative and Indirect			
Wages	235,000.00	245,000.00	(10,000.00)
Payroll Taxes	20,477.50	21,242.50	(765.00)
Employer Retirement	21,150.00	22,050.00	(900.00)
Health Insurance	35,975.20	43,432.00	(7,456.80)
Dental/Life/Disability	4,100.00	-	4,100.00
Office Supplies	6,000.00	7,000.00	(1,000.00)
Postage, Mailing	1,000.00	1,000.00	-
Advertisements/Legal Notices	5,000.00	5,000.00	-

GRAND VALLEY METRO COUNCIL
2018-2019 Budget
GENERAL FUND

	GENERAL FUND ONLY		
	2018-2019	2017-2018	
	Budget	Budget	Difference
Meeting Expenses	20,000.00	20,000.00	-
Insurance	10,000.00	10,000.00	-
Dues and Subscriptions	2,500.00	3,000.00	(500.00)
Professional Development	8,000.00	10,000.00	(2,000.00)
Mileage Reimbursement	10,000.00	10,000.00	-
Printing	2,500.00	5,000.00	(2,500.00)
Utilities	3,000.00	3,000.00	-
Telephone, Telecommunications	10,000.00	12,500.00	(2,500.00)
Repairs & Maintenance	5,000.00	10,000.00	(5,000.00)
Equipment Rental/Lease	5,000.00	10,000.00	(5,000.00)
Rent	75,000.00	75,000.00	-
Accounting Fees	35,000.00	38,500.00	(3,500.00)
Legal Fees	12,000.00	12,000.00	-
Other Professional Services	40,000.00	40,000.00	-
Contractual Services	5,000.00	10,000.00	(5,000.00)
Bank and Credit card fees	1,000.00	2,500.00	(1,500.00)
Miscellaneous	10,000.00	15,000.00	(5,000.00)
Office Equip & Furniture	10,000.00	15,000.00	(5,000.00)
Capital Purchases	15,000.00	15,000.00	-
Total Administrative and Indirect	<u>607,702.70</u>	<u>661,224.50</u>	<u>(53,521.80)</u>
Total General Fund Expenses	<u>1,872,947.70</u>	<u>2,291,687.00</u>	<u>(418,739.30)</u>
Revenues over (under) expenditures	<u>69,042.65</u>	<u>173,283.35</u>	<u>(104,240.70)</u>

GRAND VALLEY METRO COUNCIL
2018-2019 Budget
Infrastructure Pilot

	Infrastructure Pilot 2018-2019 Budget	2017-2018 Budget	Difference
INCOME			
Grant Income	350,000.00	-	350,000.00
Total General Fund Income	<u>350,000.00</u>	<u>-</u>	<u>350,000.00</u>
Expenses			
Program Expenses	350,000.00	-	350,000.00
Total Program Expenses	<u>350,000.00</u>	<u>-</u>	<u>350,000.00</u>
Revenues over (under) expenditures	<u>-</u>	<u>-</u>	<u>-</u>

GRAND VALLEY METRO COUNCIL
2018-2019 Budget
ENVIRONMENTAL PROGRAMS

	Environmental Programs 2018-2019 Budget	2017-2018 Budget	Difference
EP Income			
NPDES Income	222,708.00	222,708.00	-
Ottawa Conservation District: Grant Bass River/Deer Creek	650.00	800.00	(150.00)
Great Lakes Restoration Initiative Grant (EPA--year 3 of 3)	50,000.00	120,000.00	(70,000.00)
Grand Rapids White Water	20,000.00	66,820.00	(46,820.00)
Groundswell Grant (EPA in 2016; Wege 2017)	-	10,000.00	(10,000.00)
RPI West MI Watershed Collaborative	5,000.00	5,000.00	-
USFWS Fish Passage Grant	5,000.00	15,000.00	(10,000.00)
SAW Grant	250,000.00	250,000.00	-
Regional Conservation Partnership Program (RCPP)	600,000.00	800,000.00	(200,000.00)
Wege-Reducing Stormwater Lower Grand	-	17,275.00	(17,275.00)
Wege-Habitat Restoration	30,000.00	30,000.00	-
NFW Filve Star Grant	20,000.00	-	20,000.00
GLSI Groundswell (GVSU)	15,000.00	-	15,000.00
Streamgirls	4,500.00	-	4,500.00
Plainsong Farm	20,000.00	-	20,000.00
Other grants (potentially)	13,000.00	-	13,000.00
Membership Dues - LGROW	11,500.00	11,500.00	-
EP Revenue from GVMC Transport-Clean air	7,500.00	7,500.00	-
EP Revenue from GVMC Transport-Land Use	3,000.00	3,000.00	-
Other Income	2,000.00	2,000.00	-
Interest Income	950.00	650.00	300.00
Total · EP Income	1,280,808.00	1,562,253.00	(281,445.00)
EP Expenses			
EP Wages	237,000.00	215,000.00	22,000.00
EP Wages Admin	25,800.00	13,888.00	11,912.00
EP Payroll Taxes	20,130.50	18,447.50	1,683.00
EP Payroll Taxes Admin	1,973.70	1,062.43	911.27
EP Health	59,000.00	60,221.00	(1,221.00)
EP Health--Admin	3,300.00	1,092.00	2,208.00
EP Life/Dental/Disability	6,000.00	-	6,000.00
EP Life/Dental/Disability Admin	425.00	-	425.00
EP Employer Retirement	18,540.00	16,560.00	1,980.00
EP Employer Retirement-Admin	2,322.00	1,249.92	1,072.08
EP Contractural Services/Grant Expenses			-
USFWS Fish Passage Grant	4,500.00	10,000.00	(5,500.00)
Groundswell Grant (EPA in 2016; Wege 2017)	-	500.00	(500.00)
Grand Rapids White Water Grant	-	300.00	(300.00)
RPI West MI Watershed Collaborative	-	400.00	(400.00)
NPDES	25,000.00	25,000.00	-
Great Lakes Restoration Initiative Expenses (EPA year 3 of 3)	45,000.00	107,000.00	(62,000.00)
Wege-Reducing Stormwater Expenses	-	16,500.00	(16,500.00)
Wege-Habitat Restoration Expenses	5,000.00	10,000.00	(5,000.00)
Saw Grant Expenses	190,000.00	190,000.00	-
Climate Resilience Grant (Trout Unlimited)	-	200.00	(200.00)
Regional Conservation Partnership Program (RCRP)	500,000.00	780,000.00	(280,000.00)
NFW Filve Star Grant	15,000.00	-	15,000.00
GLSI Groundswell (GVSU)	14,000.00	-	14,000.00
Plainsong Farm	19,000.00	-	19,000.00
Streamgirls	4,250.00	-	4,250.00
LGROW Expenses	9,500.00	9,500.00	-
Other Grant Direct Expenses	12,000.00	2,500.00	9,500.00
EP Meeting Expenses	1,100.00	1,500.00	(400.00)
EP Office Supplies	1,500.00	1,250.00	250.00
EP Printing	500.00	1,000.00	(500.00)
EP Promotional/Advertising	500.00	1,000.00	(500.00)
EP Mileage Reimbursement	1,000.00	1,000.00	-

**GRAND VALLEY METRO COUNCIL
2018-2019 Budget
ENVIRONMENTAL PROGRAMS**

	Environmental Programs		
	2018-2019	2017-2018	
	Budget	Budget	Difference
EP Telecommunications	2,500.00	2,500.00	-
EP Supplies	250.00	1,000.00	(750.00)
EP Insurance	2,700.00	2,500.00	200.00
EP Public Events and Seminars	750.00	750.00	-
EP Professional Development/Conferences	2,000.00	2,000.00	-
EP Dues and Subscriptions	1,000.00	2,000.00	(1,000.00)
EP Bank Fees	150.00	150.00	-
EP Professional Fees	5,000.00	7,500.00	(2,500.00)
EP Accounting Fees	6,900.00	6,900.00	-
EP Postage	250.00	250.00	-
EP Utilities	750.00	750.00	-
EP Eqpt Rental and Lease	1,000.00	750.00	250.00
EP Rent	23,000.00	16,500.00	6,500.00
EP Capital Expenses	2,500.00	10,500.00	(8,000.00)
EP Miscellaneous	500.00	1,000.00	(500.00)
	<hr/>	<hr/>	<hr/>
LGROW Expenses	1,271,591.20	1,540,220.85	(268,629.65)
	<hr/>	<hr/>	<hr/>
Revenues over (under) expenditures	9,216.80	22,032.15	(12,815.35)
	<hr/>	<hr/>	<hr/>
Estimated Fund Balance	325,000.00		
	<hr/>		
Estimated Remaining Fund Balance	334,216.80		
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GRAND VALLEY METRO COUNCIL
2018-2019 Budget
REGIS

	REGIS 2018-2019 Budget	2017-2018 Budget	Difference
Income			
Regis Member Dues	693,515.00	693,515.00	-
Regis GVMC GIS Transportation Services	24,900.00	24,900.00	-
Regis Data Sales	500.00	500.00	-
Regis Data Sharing (Kent County)	16,237.00	16,237.00	-
Regis Pay As You Go Services	500.00	500.00	-
Regis Services to GVMC Transportation	3,500.00	3,500.00	-
Regis Services To GVMC Environmental	10,000.00	10,000.00	-
Regis Interest Income	7,600.00	4,625.00	2,975.00
Total Income	756,752.00	753,777.00	2,975.00
Expense			
Regis Wages	262,250.00	258,595.00	3,655.00
Regis Administration Wages	32,150.00	25,525.00	6,625.00
Regis Payroll Taxes	22,562.13	22,282.52	279.61
Regis Admin Payroll Taxes	2,459.48	1,952.66	506.81
Regis Health Insurance	61,500.00	62,500.00	(1,000.00)
Regis Administration Health Ins	4,500.00	3,900.00	600.00
Regis Life, Dental, Disability	7,150.00	7,575.00	(425.00)
Regis Admin Life, Dental, Disab	550.00	495.00	55.00
Regis Employer Retirement	23,602.50	23,273.55	328.95
Admin Employer Retirement	2,893.50	2,527.00	366.50
Regis Office Supplies	4,900.00	3,750.00	1,150.00
Regis Postage	300.00	300.00	-
Regis Audit and Accounting	8,000.00	9,575.00	(1,575.00)
Regis Legal Fees	1,500.00	1,250.00	250.00
Regis Bank Fees	225.00	225.00	-
Regis Professional/Contractual Services	51,000.00	57,000.00	(6,000.00)
Regis Software Licenses/Maintenance	75,000.00	80,000.00	(5,000.00)
Regis Other Contracts-Netwk/Dat	41,150.00	41,150.00	-
Regis Advertisements and Notices	1,000.00	1,000.00	-
Regis Meeting Expenses	1,000.00	1,000.00	-
Regis Insurance	3,750.00	3,750.00	-
Regis Dues and Subscriptions	1,250.00	1,250.00	-
Regis Professional Development	3,000.00	3,000.00	-
Regis Mileage Reimbursement	750.00	750.00	-
Regis Printing	500.00	500.00	-
Regis Utilities (includes Wyoming Data Center)	1,950.00	1,950.00	-
Regis Telecommunications	6,125.00	5,975.00	150.00
Regis Rent	29,000.00	26,000.00	3,000.00
Regis Eqpt Rental	1,250.00	1,250.00	-
Regis Repair & Maintenance	1,500.00	1,500.00	-
Regis Miscellaneous	2,500.00	2,500.00	-
Regis Member Rebate (decided after audit)	-	-	-
Regis Match payment to GF	4,519.00	4,519.00	-
Regis Capital expenses/eqpt replacement transfer to	87,600.00	87,600.00	-
TOTAL Regis Expense	747,386.60	744,419.73	2,966.87
Revenues over (under) expenditures	9,365.40	9,357.27	8.13
Estimated Fund Balance	999,500.00		
Estimated Remaining Fund Balance	1,008,865.40		

GRAND VALLEY METRO COUNCIL
2018-2019 Budget
REGIS CAPITAL

	REGIS CAPITAL		
	2018-2019	2017-2018	
	Budget	Budget	Difference
Income			
Regis Capital Income			
Interest Income	2,500.00	1,300.00	1,200.00
Regis Operations Transfer	-	-	-
TOTAL Regis Capital Income	<u>2,500.00</u>	<u>1,300.00</u>	<u>1,200.00</u>
Expense			
Regis Capital Expenses			
Regis Professional Fees	-	-	-
Regis Capital Miscellaneous	-	-	-
Regis Capital Purchases	-	-	-
TOTAL Regis Capital Expenses	<u>-</u>	<u>-</u>	<u>-</u>
Revenues over (under) expenditures	<u>2,500.00</u>	<u>1,300.00</u>	<u>1,200.00</u>
Estimated Fund Balance	<u>239,900.00</u>		
Estimated Remaining Fund Balance	<u>242,400.00</u>		