



**GRAND VALLEY METROPOLITAN COUNCIL**

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**GVMC BOARD MEETING  
AGENDA PACKET**

8:30 a.m.  
November 4, 2021

**Kent County Commission Chambers  
300 Monroe  
Grand Rapids, MI**

1. Welcome
2. Roll Call
3. Public Comment
4. Approval of Minutes – Attachment
5. Oath of Office – Dennis Luce, Coopersville; Grace Lesperance, Cascade Twp.;  
Matt McConnon, Courtland Twp. - Attachment
6. Airport Access Contract – Attachment
7. GVMC 2022 Board Meeting Schedule - Attachment
8. GVMC Check Signing Authority Resolution - Attachment
9. REGIS Rebuild Report – Jason Moore
10. GVMC Safety Education and Outreach Program – Andrea Faber
11. Adjourn

# GRAND VALLEY METRO COUNCIL

## Board Meeting

September 2, 2021

8:30 a.m.

Kent County Commission Chambers  
300 Monroe  
Grand Rapids, MI

## MINUTES

### 1. Call to Order

Mike DeVries called the meeting to order at 8:35 a.m.

#### Members Present:

Rick Baker	At-Large Member
Nora Balgoyen	At-Large Member
Thad Beard	City of Rockford
Mike Burns	City of Lowell
Mark Burnett	Tallmadge Township
Gary Carey	City of Walker
Dan Carlton	Georgetown Township
Shea Charles	East Grand Rapids
Deb Diepenhorst	Cannon Township
Mike DeVries	Grand Rapids Township
Brian Donovan	At-Large Member
Joshua Eggleston	City of Wayland
Adam Elenbaas	Allendale Township
Shay Gallagher	Village of Sparta
Curtis Holt	City of Wyoming
Jim Holtvluwer	Ottawa County
Diane Jones	Kent County
Ross Leisman	Ada Township
Greg Madura	Alpine Township
Steve Maas	City of Grandville
John Niemela	City of Belding
Megan Rydecki	At-Large
Jonathan Seyferth	City of Coopersville
Jack Poll	City of Wyoming
John Shay	Ottawa County
Jeff Thornton	Village of Caledonia
Al Vanderberg	Kent County
Laurie Van Haitsma	Jamestown Township
Cameron VanWyngarden	Plainfield Township
Mark Washington	City of Grand Rapids

Patrick Waterman  
Lynee Wells

City of Hudsonville  
City of Grand Rapids

**Members Absent:**

Mandy Bolter  
Robyn Britton  
Rob DeWard  
Rachel Gokey  
Kevin Green  
Jerry Hale  
Bryan Harrison  
Steve Kepley  
Brenda McNabb-Stange  
Patricia Rayl  
Amos Tillema  
Mike Womack  
Mike Verhulst  
Open  
Open  
Open  
Open  
Open

Kent County  
Nelson Township  
Gaines Township  
Village of Sand Lake  
Algoma Township  
Lowell Township  
Caledonia Township  
City of Kentwood  
City of Hastings  
Village of Middleville  
Byron Township  
City of Cedar Springs  
City of Grand Rapids  
City of Ionia  
City of Greenville  
Courtland  
Cascade Township  
GVSU

**Others Present:**

John Weiss  
Gayle McCrath  
Laurel Joseph  
Dennis Kent  
Chris Brown  
Julius Suchy

Grand Valley Metro Council  
Grand Valley Metro Council  
Grand Valley Metro Council  
MDOT  
Grand Valley Metro Council  
Ada Township

**2. Roll Call**

Quorum Present

**3. Public Comment**

None

**4. Approval of Minutes**

**MOTION – To Approve the May 2021 GVMC Board Meeting Minutes. MOVE – Poll.  
SUPPORT – Donovan. MOTION CARRIED.**

**5. Oath of Office**

The Oath of Office was administered to Shea Charles (East Grand Rapids), Mark Bennett (Tallmadge Twp.), John Shay (Ottawa County), and Al Vanderberg (Kent County).

The new members each spoke briefly and stated they were looking forward to working with the Council.

**6. Regis Rebate**

John Weiss reported the \$100,000 rebate proposed will bring the total amount rebated to REGIS members to \$650,000 over the last five years.

**MOTION – To Approve the Proposed FY2020-21 REGIS Rebate. MOVE – Cary. SUPPORT – Madura. MOTION CARRIED**

**7. Public Hearing on FY 2021-22 GVMC Budget**

**MOTION – To Open Public Hearing. MOVE – Poll. SUPPORT – Donovan. MOTION CARRIED.**

Open – 9:39 a.m.

There were no public comments made.

**MOTION – To Close Public Hearing. MOVE – Vanderberg. SUPPORT – Donovan. MOTION CARRIED.**

Close – 9:40 a.m.

Mike DeVries thanked staff and members who participated in the budget process and reiterated that, per the last audit, GVMC is in good financial shape.

**8. FY 2021-22 GVMC Budget Approval**

**MOTION – To Approve the Resolution to Approve the FY2021-22 GVMC Budget. MOVE – Brian. SUPPORT – Washington. MOTION CARRIED**

**9. Report from Nominating Committee on Slate of Executive Committee Officers and Executive Committee Recommendations FY2021-22**

The Nominating Committee consisting of Al Vanderberg, Brian Donovan, and Megan Rydecki put forth the below list of Executive Committee and Officer recommendations. As there were no new vacancies, the recommendation for the committee as a whole remained the same, with a couple of changes in Officers.

Nominations for 2021-2022 Officers and Executive Committee

**GVMC Officers**

Jack Poll, Chair – City of Wyoming  
Patrick Waterman, Vice-Chair – City of Hudsonville  
Brian Donovan, Secretary – At-Large  
Al Vanderberg, Treasurer – Kent County

**Executive Committee**

Mike DeVries – Grand Rapids Township  
Steve Kepley – City of Kentwood  
Ross Leisman – Ada Township  
Greg Madura – Alpine Township  
Mark Washington – City of Grand Rapids  
John Shay - Ottawa County Appointee  
John Weiss – GVMC Executive Director

The Board also reviewed an Application to the Executive Committee (authored by Patrick Waterman), which details the preferred criteria for placement.

The Nominating Committee added that they recommended additional education in the mission, policies, goals, etc., for new Board members when they are onboarded.

**MOTION – To Approve the Above Listed Slate of Officers and Executive Committee Members and the Application for Executive Committee. MOVE – Vanderberg. SUPPORT – Donovan. MOTION CARRIED.**

**10. Adjourn – 9:05**

**MOTION – To Adjourn. MOVE – Poll. SUPPORT – Donovan. MOTION CARRIED.**

## OATH OF OFFICE

STATE OF MICHIGAN     )  
                                          ) ss.  
COUNTY OF KENT        )

I do solemnly swear that I will support the Constitution of the United States, and the Constitution of this State, and that I will faithfully perform the duties of the office of a member of the Grand Valley Metropolitan Council, according to the best of my ability, so help me God.

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Subscribed and sworn to before me on \_\_\_\_\_.

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Signature

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Title



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**MEMORANDUM**

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**DATE:** October 13, 2021

**TO:** GVMC Executive Committee

**FROM:** Laurel Joseph, Director of Transportation Planning

**RE:** **Airport Access Study Contract**

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The Airport Access Study was proposed by representatives from the Michigan Department of Transportation’s Grand Region (MDOT) and Gerald R. Ford International Airport (GFIA) as part of a call for planning projects prior to the development of the FY2022 Unified Planning Work Program (UPWP) and received broad support from members across the region for inclusion in the FY2022 UPWP. To fit this study into this year’s program, it was determined that a consultant would be hired and GVMC would manage the contract.

The purpose of this study is to identify alternatives to improve access to the surrounding local road system and freeway system, including GFIA, from the developing areas in southeastern Kent County.

As a result of the major improvements resulting from previous study, including the I-96 interchange at 36<sup>th</sup> St, extending 36th St east from Kraft Ave to Thornapple River Dr, and the construction of M-6, as well as growth at and in the vicinity of GFIA, the transportation system and travel patterns in southeastern Kent County will change significantly over the next several years. Therefore, the focus of this study is examining the current transportation needs and changing travel patterns in the airport area to fully utilize the major state and local improvements, and to improve the traffic circulation in the areas west of the Thornapple River and around the GFIA.

This study will consider the benefits of an additional, secondary access route to the airport accommodating passenger and freight traffic; alternatives to relieve capacity and safety/security constraints of a single entry to the terminal facilities; regional access; and opportunities for multi-modal connections including rail, transit, and nonmotorized options.

During the summer, a committee was formed consisting of representatives from the GFIA, MDOT, the Kent County Road Commission (KCRC), Kentwood, Cascade Township, and GVMC. This group collaboratively developed the request for proposals (RFP) and agreed upon the RFP process that would take place. The RFP was posted and distributed on August 16<sup>th</sup>, 2021 and yielded four proposal submissions.

These proposals were independently evaluated by committee members based on the following criteria:

- Overall proposal suitability
- Organizational experience and value
- Previous work
- Technical expertise and experience

The committee members then provided their feedback and came together to discuss the proposals, coming to a consensus recommending moving forward with AECOM as the preferred consultant.

While the committee appreciated each proposal submission, AECOM emerged as the preferred candidate because their proposal demonstrated an excellent understanding of the issues at hand and emphasized a data-driven approach with active local participation, a multi-modal mindset, and sensitivity to the unique needs of the airport that will build from previous regional and local planning efforts and respond to projected regional growth. They also put forward an entirely in-house team with the necessary technical expertise and applicable project experience to complete the study scope and deliver a high-quality process and product.

Based on the recommendation from the committee a draft contract has been developed and reviewed to ensure all contracting requirements are met. On behalf of the RFP/proposal evaluation committee, GVMC staff is requesting approval to engage AECOM in this contract for services related to the completion of the Airport Access Study.

If you have any questions, please do not hesitate to contact me at (616) 776-7610 or [laurel.joseph@gvmc.org](mailto:laurel.joseph@gvmc.org).





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RESOLUTION FOR APPROVAL OF THE AIRPORT ACCESS STUDY CONTRACT

WHEREAS, the Grand Valley Metropolitan Council, as of January 1, 1992, is the designated Metropolitan Planning Organization (MPO) according to the provisions of title 23 of the U.S. Code, Section 135; and

WHEREAS, the continuing, cooperative, and comprehensive urban transportation planning process for the Grand Rapids urbanized area has been certified according to the requirements of 23 CFR 450.114 (c); and

WHEREAS, a study focused on secondary terminal access to the Gerald R. Ford International Airport (GFIA) was proposed by both GFIA and Michigan Department of Transportation (MDOT) staff during a call for regional planning studies and supported for inclusion in the FY2022 UPWP unanimously by the Policy Committee; and

WHEREAS, a Request for Proposals was advertised soliciting consultant proposals to complete the collaboratively-developed scope of work for the study, yielding four consultant proposal submittals; and

WHEREAS, a subcommittee consisting of representatives from GFIA, MDOT, Kent County Road Commission, Kentwood, Cascade Township, and GVMC independently evaluated each proposal; and

WHEREAS, on September 21, 2021 the subcommittee unanimously agreed to recommend moving forward with AECOM as their committee-recommended consultant for the Airport Access Study; and

WHEREAS, the draft contract has been reviewed by MDOT Contract Services staff and found to be consistent with MDOT Contract Services Division requirements and reviewed and agreed upon by AECOM;

NOW, THEREFORE, BE IT RESOLVED that the GVMC Board approves the contract with AECOM to provide services to complete the Airport Access Study.

At the GVMC Board Meeting held on November 4, 2021 a motion was made by \_\_\_\_\_ supported by \_\_\_\_\_ to approve the Airport Access Study contract. The vote was \_\_\_\_\_ yes to \_\_\_\_\_ no. Motion \_\_\_\_\_.

Jack Poll
Chair, Grand Valley Metro Council

Date

**Date: October 21, 2021**  
**To: Executive Committee**  
**From: John Weiss**  
**Re: 2022 GVMC Board Meetings**

Below is a list of the anticipated 2022 GVMC Board Meetings which is in compliance with the change in by-laws made February 2020.

The meetings will be held in accordance to State, Local and National public meeting mandates.

February 3, 2022

- Approval of the Transportation Demand Management Study Contract
- Review of REGIS Committee Appointments

June 2, 2022

- Approval of the FY2023-2026 Transportation Improvement Program (TIP)
- Approval of FY 2022 Unified Planning Work Program (UPWP)
- Annual Report Presentation and Acceptance of the Audit

September 1, 2022

- Approval of 2022-2023 Budget
- Election of Executive Committee and Officers

November 3, 2022

- 

December 2022- Date TBD

- Optional Holiday Reception

In addition to the Board of Directors listed above. Each of our departments are comprised of multiple committees and sub-committees. They will continue to meet on a regular basis:

Transportation

Transportation Technical Committee	Transportation Policy Committee
Transportation Programming Study Group	GVMC Freight Committee
Non-motorized Committee	GVMC Traffic Count Committee
West Michigan Clean Air Coalition	WM Traffic Safety Committee
Other meetings as required or requested by members, MDOT or other transportation agencies	

Environmental Department

LGROW Board of Directors	LGROW Executive Committee
Public Engagement Committee	Technical Committee
Sustainability Committee	Subwatershed Committee
Stormwater Ordinance Committee	Fund Development and Membership
Other meetings as required or requested by members, environmental groups and governmental agencies	

REGIS

REGIS Board of Directors	REGIS Executive Committee
REGIS Members Advisory Committee	REGIS Technical Committee REGIS
Specialty Users Groups for Assessors, Clerks, Planners, Assessors, DPW/Engineers	
Multiple visits as requested by members, REGIS Training, WM GIS Users Group	



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RESOLUTION  
of  
GVMC CHECK SIGNING AUTHORITY  
November 2021

WHEREAS, John Weiss is the duly appointed Executive Director of the Grand Valley Metropolitan Council,

WHEREAS, as Executive Director has the authority to act on GVMC business per the Articles of Incorporation;

NOW, THEREFORE, BE IT AUTHORIZED, that the Grand Valley Metropolitan Council hereby affirms the authorization of the Executive Director and GVMC Officers to sign checks on behalf of the organization.

**2021 GVMC Officers**

John Weiss – Executive Director

Jack Poll – Chair

Patrick Waterman – Vice Chair

Al Vanderberg – Treasurer

Brian Donovan – Secretary

APPROVED on November 4, 2021.

\_\_\_\_\_  
Jack Poll, Chair  
Grand Valley Metropolitan Council

\_\_\_\_\_  
John W. Weiss, Executive Director  
Grand Valley Metropolitan Council