

APPROVED

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ITEM II: ATTACHMENT A

MINUTES

**Grand Valley Metropolitan Council
Transportation Division
TRANSPORTATION PROGRAMMING STUDY GROUP
Monday, October 24, 2016**

Grand Valley Metro Council

678 Front Ave NW

Harrall, filling in for DeVries, chair of the TPSG Committee, called the meeting to order at 9:30 am. Everyone in attendance introduced themselves and the organization they represented.

I. ROLL CALL AND INTRODUCTIONS

Voting Members Present

Wayne Harrall

*Proxy for
Mike DeVries*

Tim Bradshaw

Ron Carr

Tim Cochran

Scott Conners

Rod Ghearing

Russ Henckel

*Proxy for
Bill Dooley*

Terry Schweitzer

Rick Sprague

Chris Zull

County of Kent

Grand Rapids Township

City of Kentwood

City of Grandville

City of Wyoming

City of Walker

ITP-The Rapid

City of Wyoming

City of Wyoming

City of Kentwood

Kent County Road Commission

City of Grand Rapids

Staff and Non-Voting Guests Present

Erin Haviland

Laurel Joseph

Amy Matisoff

Darrell Robinson

Mike Smith

George Yang

Mike Zonyk

GVMC Staff

GVMC Staff

MDOT

GVMC Staff

MDOT

GVMC Staff

GVMC Staff

Voting Members Not Present

Jerry Alkema

Sandy Ayers

Mike Burns

Sharon DeLange

Mike DeVries

Rick DeVries (*Chair*)

Bill Dooley

Roy Hawkins

Darrell Harden

Doug LaFave

Brett Laughlin

Tom Stressman

Allendale Township

Village of Caledonia

City of Lowell

Village of Sparta

Grand Rapids Township

City of Grand Rapids

City of Wyoming

GRFIA

MDOT

East Grand Rapids

Ottawa County Road Commission

City of Cedar Springs

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Dan Strikwerda
Roger Towsley
Phil Vincent

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City of Hudsonville
Village of Sand Lake
City of Rockford

II. APPROVAL OF MINUTES

There was a clarification of the previous minutes. Harrall entertained a motion to approve the January 20, 2016 TPSG meeting minutes.

MOTION by Connors, SUPPORT by Ghearing, to approve the January 20, 2016 TPSG meeting minutes. MOTION CARRIED UNANIMOUSLY.

III. OPPORTUNITY FOR PUBLIC COMMENT

None

IV. PROGRAMMING OF PROJECTS FOR FY2018-2020-DISCUSSION/ACTION

Mike Smith from MDOT introduced Amy Matisoff as the new Grant Coordinator for the Grand Region. Smith from MDOT went on to explain a handout given to the committee.
(GVMC TAP Grant Program Budget).

FY2017

Budget Status-Estimated
Available Amount-\$692,479
Obligation %-95.00%
Budget/Target Award-\$657,855
Adjustments-\$0
Adjusted Grant Program Amount-\$657,855
Granted/Proposed Amount-\$210,000
% of Budget Awarded/Proposed-31.92%
Remaining Grant Program Balance-\$447,855
Cumulative Balance-\$758,787

FY2018

Budget Status-Estimated
Available Amount-\$706,329
Obligation %-95.00%
Budget/Target Award-\$671,013
Adjustments-\$0
Adjusted Grant Program Amount-\$671,013
Granted/Proposed Amount-\$0
% of Budget Awarded/Proposed-0%
Remaining Grant Program Balance-\$671,013
Cumulative Balance-\$1,429,800

FY2019

Budget Status-Estimated
Available Amount-\$720,455
Obligation %-95.00%

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Budget/Target Award-\$684,432
Adjustments-\$0
Adjusted Grant Program Amount-\$684,432
Granted/Proposed Amount-\$0
% of Budget Awarded/Proposed-0%
Remaining Grant Program Balance-\$698,121
Cumulative Balance-\$2,114,232

FY2020

Budget Status-Estimated
Available Amount-\$734,864
Obligation %-95.00%
Budget/Target Award-\$698,121
Adjustments-\$0
Adjusted Grant Program Amount-\$698,121
Granted/Proposed Amount-\$0
% of Budget Awarded/Proposed-0%
Remaining Grant Program Balance-\$698,121
Cumulative Balance-\$2,812,353

Amy Matisoff suggested to Mike Smith that they discuss the process. Mike Smith went on to explain that MDOT uses a robust technical review committee consisting of approximately 40 people, from varying departments depending on their expertise. It takes about 3 months to complete the review process. The reviews are free and can be used to make any funding decisions. These reviews provide a more accurate look at what the project will cost and a better timeline for completion of the project.

FY2017

The total budget for 2017 for federal is estimated at \$658,700. Since FY2017 was pretty much programmed staff communicated through email that jurisdictions could add money to projects already programmed for TAP funds, where needed, if needed to utilize the entire amount of money available. Discussion followed. It was suggested to combine the City of Walker sidewalk project with the City of Grand Rapids sidewalk project into one project since they are already connected.

MOTION by Connors, SUPPORT by Schweitzer, to approve the combining of the City of Walker Sidewalk Project with the City of Grand Rapids Sidewalk Project. MOTION CARRIED UNANIMOUSLY.

FY2018

Staff noted that the non-motorized committee's recommended list for 2018 was programmed roughly \$245,000 over budget. The City of Hudsonville's project, Buttermilk Creek Pathway, is the largest project in 2018. Total project cost is \$800,000, TAP funding of \$560,000. It was suggested by TPSG committee members to remove \$200,000 from City of Hudsonville's project and look at other ways to fund the \$200,000. Potential MDOT funding could be used, advance constructed in FY2019-2020. Discussion followed.

FY2019

For FY2019, staff noted that the non-motorized committee's recommended list of TAP projects was programmed light. After much discussion among committee members and

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based on staff recommendations, the Committee decided to maintain the number of projects and funding recommended by the non-motorized committee.

FY2020

For FY2020, staff noted that the non-motorized committee's recommended list of TAP projects was over programmed based on the project available funding. After much discussion among committee members and based on staff recommendations, the committee decided to maintain the number of projects and funding recommended by the non-motorized committee. Staff noted that the list would ultimately be reviewed again with the development of the FY2020-2023 TIP.

MOTION BY Connors, SUPPORT BY Harrall, to recommend to the Technical Committee the FY2017-2020 list of TAP projects with the afore mentioned changes.
MOTION CARRIED UNANIMOUSLY.

V. OTHER BUSINESS

Mike Smith from MDOT suggested to put applications in now for FY 2019-2020. Robinson stated that any TIP adjustments need to be made to him prior to October 26, 2016.

VI. ADJOURNMENT

Harrall adjourned the Monday, October 24, 2016 TPSG Committee meeting at 10:55 am.