

**MINUTES**

**Grand Valley Metropolitan Council  
Transportation Division  
POLICY COMMITTEE  
WEDNESDAY, November 16, 2016  
Kent County Road Commission  
1500 Scribner NW      Grand Rapids, MI**

Warren, chair of the Policy Committee, called the meeting to order at 9:38 am. Introductions were made.

**I. ROLL CALL AND INTRODUCTIONS****Voting Members Present**

Steve Warren, <i>Chair</i>	<i>Proxy for</i>	KCRC
	<i>Mike DeVries</i>	Grand Rapids Township
Alex Arends		Alpine Township
Terry Brod		Cannon Township
Mike Burns		City of Lowell
Mark DeClercq		City of Grand Rapids
George Haga		Ada Township
Darrell Harden	<i>Proxy for</i>	MDOT
	<i>John Lanum</i>	MDOT
Bryan Harrison		Caledonia Township
Don Hilton Sr.		Gaines Township
Jim Holtrop		City of Hudsonville
Ken Krombeen		City of Grandville
Doug LaFave		City of East Grand Rapids
Jim Miedema		OCRC
Casey Ries	<i>Proxy for</i>	GRFIA
	<i>Phil Johnson</i>	GRFIA
Darrel Schmalzel, <i>Vice Chair</i>		City of Walker
Terry Schweitzer		City of Kentwood
Cameron Van Wyngarden		Plainfield Township
Peter Varga		ITP-The Rapid
Rod Weersing		Georgetown Township

**Staff and Non-Voting Guests Present**

Andrea Faber	GVMC
Rod Ghearing	ITP-The Rapid
Abed Itani	GVMC
Laurel Joseph	GVMC
Dennis Kent	MDOT
Greg Madura	Alpine Township
Norm Sevensma	WMEAC-RWBC
Rick Sprague	KCRC

Dan Strikwerda  
George Yang  
Mike Zonyk

City of Hudsonville  
GVMC  
GVMC

**Voting Members Not Present**

Jerry Alkema  
Gail Altman  
Dave Bulkowski  
Jamie Davies  
Eric DeLong  
Mike DeVries  
Tom Ecklund  
Dennis Hoemke  
Jim Holtvluwer  
John Lanum  
Tom Noreen  
Rich Pastoor  
Jack Poll  
Chuck Porter  
Julius Suchy  
Ben Swayze  
Roger Towsley  
Toby Van Ess  
Audrey Nevins Weiss  
Mike Womack

Allendale Township  
Jamestown Township  
Kent County  
City of Rockford  
City of Grand Rapids  
Grand Rapids Township  
GRFIA  
Algoma Township  
Ottawa County  
MDOT  
Nelson Township  
City of Wyoming  
City of Wyoming  
Courtland Township  
Village of Sparta  
Cascade Township  
Village of Sand Lake  
Tallmadge Township  
Byron Township  
City of Cedar Springs

**II. APPROVAL OF MINUTES**

Warren entertained a motion to approve the September 16, 2016 Policy Committee minutes.

**MOTION by Varga, SUPPORT by Krombeen, to approve the September 16, 2016 Policy Committee meeting minutes. MOTION CARRIED UNANIMOUSLY.**

**III. OPPORTUNITY FOR PUBLIC COMMENT**

None.

**IV. FY2017-2020 TIP AMENDMENTS/MODIFICATIONS**

Referring to **Item IV: Attachment A**, Robinson explained the following FY2017-2020 TIP amendment requests to the Committee.

- MDOT is requesting to amend/modify several projects in FY2017 and FY 2019. (See below.)

**FY 2017 to 2020 – Trunkline Projects**

FY	JN	Route	Location	Work Description	Phase	Total Cost Est. (\$000)	Change
17	124623	Various	Areawide	MDOT ITS Control Room Operations	EPE	\$750	Trunkline Hwy TOS GPA Project-Cost Increase, and move to STIP
17	131242	M-11	Over CSX RR/Chicago Drive in Grandville	Railroad oversight & inspection, in coordination with bridge preservation project	Const.	\$55	Trunkline Bridge Preservation GPA Project-New Phase
17	132548	Various	Various Trunkline locations in the Kent County vicinity	Overhead Sign Upgrade/Replacement	PE	\$800	TIP Line Item New Project
19	132548	Various	Various Trunkline location in the Kent County Vicinity	Overhead Sign Upgrade/Replacement	Const.	\$5,600	TIP Line Item New Project

- KCRC is requesting to add a project to FY2017 of the FY2017-2020 TIP using STP Rural funds—Peach Ridge Avenue Resurfacing Project from south of 18 Mile Road to 21 Mile Road for a total cost of \$785,000. To complete this project, the KCRC is going to purchase \$540,000 of rural STP funds from another Road Commission. The KCRC is also requesting to extend the limits of the 2017 Byron Center Avenue resurfacing project from 76<sup>th</sup> St. to 68<sup>th</sup> St. The new limits would be 76<sup>th</sup> St. to 64<sup>th</sup> St. The funding amount will not change.

Because the Peach Ridge Avenue resurfacing project is not included in the TIP, Itani stated that there would need to be a public comment period at today's meeting to fulfill the public participation obligations for this project.

- ITP-The Rapid is requesting to add several projects and update costs to their FY2017 and FY2018 projects lists. See below:

**ITP-The Rapid-FY 2017 Additions:**

5307-Downtown Shelter Improvement Project-Federal \$200,000, Total \$250,000

5307-Grandville Transit Station Project-Federal \$280,000, Total \$350,000

5307-Transit Signal Priority Upgrade Project-Federal \$249,480, Total \$311,850

5307-CNG Fueling Station-Federal \$400,000, Total \$500,000

5307-Rehab Admin/Main Facility-Federal \$468,000, Total \$585,000

CTF-Specialized Services Project-Federal \$0, Total \$463,287

5309-Lake Line BRT Project-Federal \$46,408,000, Total \$70,510,000

**FY 2017 Modifications****Section 5307**

TIP Line Request	Project	Original Federal Budget	Amended Federal
5	Paratransit Replace/Buses (11)	660,834,	816,000

6	Replacement CNG Buses (4)	4,430,734	1,358,434
7	Assoc Capital Maintenance	770,440	700,000
8	Bus Tire Lease	362,560	320,000
9	Surveillance/Security	79,493	714,069
10	Office Furniture/Equipment	36,000	Same
11	A&E	88,000	Same
12	Shop Equipment	60,000	48,000
13	Storage/Shelving Units	8,000	0
14	Computer Hardware	120,000	72,000
15	Computer Software	80,000	96,000
16	ITS/Smart Cards	12,000	520,000
17	Service Vehicles	60,000	144,800
18	Misc. Support Equipment	60,000	Same
19	Rehab ROC/CNG Facility	272,264	0
20	Preventive Maintenance	1,200,000	Same
21	Capital Cost of Contracting	670,736	720,000
22	Misc. Contingencies	45,320	52,000
	Project Admin	0	Same
23	Passenger Shelters/Benches	48,000	44,000
24	Bus Stop Signs	8,800	6,000
25	Information Displays	8,000	Same
26	Planning Funds (UPWP)	360,000	516,240
27	Accounting Software	280,000	120,000
28	Facility Equipment	88,000	21,600

## CMAQ

**TIP Line Request      Project      Original Federal Budget      Amended Federal**

46	Replacement CNG Buses (2)	656,000	Same
47	Replacement VanPool Vans (4)	80,000	Same
48	Rideshare Program	143,000	Same
49	Clean Air Action Days	80,000	Same

## Section 5339

**TIP Line Request      Project      Original Federal Budget      Amended Federal**

30	CNG Bus Facility	1,030,367	0
	Replacement CNG Buses (3)	0	942,801

- Section 5339 funds will be used for Replacement CNG Buses not the CNG Bus Facility

## ITP-The Rapid-FY2018 Additions

5307-Transit Signal Priority Upgrade Project-Federal \$254,470, Total \$318,087

5307-CNG Fueling Station-Federal \$800,000, Total \$1,000,000

CTF-Specialized Services-Federal \$0, Total \$463,287

**FY 2018 Modifications:****Section 5307**

<b>TIP Line Request</b>	<b>Project</b>	<b>Original Federal Budget</b>	<b>Amended Federal</b>
32	A&E	89,760	Same
33	Assoc Capital Maintenance	785,849	700,000
34	Bus Stop Signs	8,976	6,120
35	Bus Tire Lease	369,811	326,400
36	Capital Cost of Contracting	684,150	720,000
37	Computer Hardware	122,400	73,440
38	Computer Software	81,600	81,600
39	Accounting Software	285,600	0
40	Facility Equipment	89,760	22,032
41	Information Displays	8,160	8,160
42	ITS/Smart Cards	12,240	530,400
43	Misc. Contingencies	46,226	53,040
44	Misc. Support Equipment	61,200	Same
45	Office Furniture/Equipment	36,720	Same
46	Paratransit Replace/Buses (10)	674,051	Same
47	Passenger Shelters/Benches	48,960	44,880
48	Planning Funds (UPWP)	367,200	Same
49	Preventive Maintenance	1,224,000	1,200,000
50	Rehab Admin Maint Facility	277,710	120,000
51	Replacement CNG Buses (12)	4,519,349	Same
52	Service Vehicles	61,200	60,000
53	Shop Equipment	61,200	Same
54	Storage/Shelving Units	8,160	Same
55	Surveillance/Security	81,083	94,526

**CMAQ**

<b>TIP Line Request</b>	<b>Project</b>	<b>Original Federal Budget</b>	<b>Amended Federal</b>
99	Clean Air Action Days	80,000	Same
100	Replacement VanPool Vans (4)	100,000	Same
101	Rideshare Program	150,000	Same
102	Replacement CNG Buses (4)	1,240,000	Same

**Section 5339**

TIP Line Request	Project	Original Federal Budget	Amended Federal
57	CNG Bus Facility	1,159,122	0
	Replacement CNG Buses (3)	0	964,425

- Section 5339 funds will be used for Replacement CNG Buses not the CNG Bus Facility
- The City of Wyoming is requesting the have their TAP funded Inter Urban Rehabilitation project be moved from FY2016 to FY2018. Delays in securing the necessary License Agreement for the trail route have impacted the schedule and we anticipate an October 2017 MDOT letting and 2018 construction.
- The City of Grand Rapids proposed the following amendments and modifications:

PROJECT LIMITS	PROJECT	SCOPE	LENGTH	FEDERAL/STATE	NON-FED	TOTAL
DELETE						
Michigan Street	Monroe Avenue to Ionia Avenue	Reconstruct	0.17	\$677,405.00	\$692,722.00	\$1,370,127.00
ADD						
Burton Street	Breton Avenue to East Beltline	Rotomill/resurface	1.23	\$659,620.00	200,380.00	860,000.00
PROJECT LIMITS	PROJECT	SCOPE	LENGTH	FEDERAL/STATE	NON-FED	TOTAL
DELETE						
Burton Street	Breton Avenue to East Beltline	Rotomill/resurface	1.23	\$659,620.00	200,380.00	860,000.00
ADD						
Ionia Avenue	Michigan Street to WB 1-196 On-Ramp	Reconstruct	0.10	\$359,620.00	566,526.00	926,146.00
Kalamazoo Avenue	28th Street to Alger Street	Rotomill/resurface	0.56	\$300,000.00	100,000.00	400,000.00

Warren entertained several motions relating to the proposed TIP amendments/adjustments, as identified.

**MOTION by Harden, SUPPORT by DeClercq, to approve the TIP adjustments/modifications requested by MDOT, the KCRC, ITP, the City of Wyoming, and the City of Grand Rapids. MOTION CARRIED UNANIMOUSLY.**

**MOTION by Varga, SUPPORT by Harden, to open up for public comment the KCRC Peach Ridge Project, the City of Grand Rapids Kalamazoo Ave. Project and Ionia Ave Project, the MDOT Sign Projects and the various ITP-The Rapid projects to be added to the TIP. MOTION CARRIED UNANIMOUSLY.**

Warren asked for public comment, and hearing none, he motioned to the committee to close today's public comment opportunity for these projects.

**MOTION by Arends, SUPPORT by DeClercq, to close public comment on the KCRC Peach Ridge Project, the City of Grand Rapids Kalamazoo Ave. Project and Ionia Ave Project, the MDOT Sign Projects and the various ITP-The Rapid projects to be added to the TIP. MOTION CARRIED UNANIMOUSLY.**

Warren asked for comments on these new projects. Hearing none, he asked for a motion.

**MOTION by Schmalzel, SUPPORT by Varga, to approve of adding the new projects proposed by the KCRC, the City of Grand Rapids, MDOT, and ITP-The Rapid to the the FY2017-2020 TIP. MOTION CARRIED UNANIMOUSLY.**

**V. FY2017-2020 TRANSPORTATION ALTERNATIVES PROGRAM (TAP)**

Referring to **Item V: Attachment A**, Zonyk explained to the Committee that the TPSG committee met on October 24, 2016 to try to allocate funding for FY 2018-2020 TAP funding. The formal objective of the meeting was to approve the FY2017 Project List. The proposed FY2018 list of projects were over programmed, the FY2019 list was under programmed, and the FY2020 list was over programmed. Robinson stated that MDOT suggested that everyone with a potential TAP project on the 2018-2020 lists submit the project into MGS to go through the MDOT technical review process. The results of that review process could potentially be used to inform the final programming decisions, especially for 2019 and 2020.

One suggestion to remedy the FY 2018 over programming was to reduce the total cost of the City of Hudsonville's Buttermilk Creek Pathway project by \$200,000. The City could then apply for MDOT TAP funds for the remaining cost or potentially utilize an advance construct option with 2019 funds. Zonyk explained that Mike Smith from MDOT suggested over programming in case some projects need to drop out.

Warren entertained a motion to approve the FY2017-2020 TAP list.

**MOTION by Varga, SUPPORT by Schmalzel, to approve the FY2017-2020 TAP list and amend it to the TIP with modifications that include taking money from the FY2018 Hudsonville project and advance constructing it in FY2019 to financially constrain those years. FY2020 is speculative so the overages for that year are fine for approval of the FY2017-2020 TAP Project list. MOTION CARRIED UNANIMOUSLY.**

**VI. OTHER BUSINESS**

Zonyk mentioned MGS Training to the Committee which will take place on December 7<sup>th</sup>, 2016 at 9:30 am at the GVMC offices in place of the regularly scheduled Technical Committee meeting. A transportation bonanza brochure was passed out to the committee.

**VII. ADJOURNMENT**

Warren adjourned the meeting at 10:18 am.