

**MINUTES**

**Grand Valley Metropolitan Council  
Transportation Division  
POLICY COMMITTEE  
Wednesday, November 21, 2018  
Kent County Road Commission  
1500 Scribner NW, Grands Rapids, MI**

Schmalzel, chair of the Policy Committee, called the meeting to order at 9:35 am. Those present introduced themselves to the Committee.

**I. ROLL CALL AND INTRODUCTIONS****Voting Members Present**Darrell Schmalzel, *Chair*

Terry Brod

Tim Grifhorst

Jim Holtrop

Tom Hooker

Andrew Johnson

Dennis Kent

*Proxy for  
Mike Burns*

Ken Krombeen

Josh Naramore

Casey Ries

Terry Schweitzer

Cameron Van Wyngarden

Steve Warren

Mike Womack

City of Walker

Cannon Township

Tallmadge Township

City of Hudsonville

Byron Township

The Rapid

MDOT

City of Lowell

City of Grandville

City of Grand Rapids

GFIAA

City of Kentwood

Plainfield Township

KCRC

City of Cedar Springs

**Staff and Non-Voting Guests Present**

Mike Brameijer

Andrea Faber

Art Green

Abed Itani

Laurel Joseph

Eric Mullen

Kerri Smit

Rick Sprague

George Yang

GVMC

GVMC

MDOT

GVMC

GVMC

MDOT

GVMC

KCRC

GVMC

**Voting Members Not Present**

Gail Altman

Tim Bradshaw

Mike Burns

Dan Burrill

Jamie Davies

Eric DeLong

Michael DeVries

Robert DeWard

Jamestown Township

City of Kentwood

City of Lowell

City of Wyoming

City of Rockford

City of Grand Rapids

Grand Rapids Charter Township

Gaines Charter Township

David Dewey  
Adam Elenbaas  
Betty Gajewski  
Kevin Green  
George Haga  
Jerry Hale  
Bryan Harrison  
Jim Holtvluwer  
Doug LaFave  
John Lanum  
Brett Laughlin  
Greg Madura  
Betsy Melton  
Jim Miedema  
Tom Noreen  
Rob Postema  
Julius Suchy  
Ben Swayze  
Toby VanEss  
Rod Weersing  
Member awaiting appointment

Village of Sand Lake  
Allendale Township  
OCRC  
Algoma Township  
Ada Township  
Lowell Township  
Caledonia Charter Township  
Ottawa County  
City of East Grand Rapids  
MDOT  
OCRC  
Alpine Township  
Kent County Commissioner  
OCRC  
Nelson Township  
City of Wyoming  
Village of Sparta  
Cascade Charter Township  
Tallmadge Township  
Georgetown Township  
Courtland Township

## II. **APPROVAL OF MINUTES**

Schmalzel entertained a motion to approve the September 19, 2018 Policy Committee minutes.

**MOTION by Hooker, SUPPORT by Holtrop, to approve the September 19, 2018 Policy Committee meeting minutes. MOTION CARRIED UNANIMOUSLY.**

## III. **OPPORTUNITY FOR PUBLIC COMMENT**

None.

## IV. **FY2017-2020 TIP AMENDMENTS/MODIFICATIONS**

Referring to **Item IV: Attachment A**, Joseph went over the requests to amend the FY2017-2020 TIP. There were requests from MDOT, the City of Wyoming, the Kent County Road Commission and Staff on behalf of KCRC/Nelson County to formally add some TAP projects that previously went through the committee process and recently received commitments through the Michigan Grant System.

Kent delivered a presentation of the MDOT projects.

FY	JN	Route	Location	Work Description	Phase	Total Cost Est. (\$000)	Change
19	45790	<b>I-196 &amp; I-96</b>	Fuller Avenue to I-96 Junction; and on I-96, from Leonard Ave. to M-44/M-37	Reconstruct EB/WB freeway, add WB lane, realign ramps to M-44 (East Beltline), and add reconstruction of connecting I-96	Const.	\$34,000 (Amendment to existing TIP project)	Cost Increase to include additional elements associated with the new ramps to M-44 and I-96

				segments and ramps between Leonard Ave. and M-44/M-37			connection
19	45790 (or a new JN)	<b>I-196EB</b>	Fuller Avenue to I-96 Junction	Add 3 <sup>rd</sup> lane to connect Fuller Avenue with new EB M-44/M-37 off-ramp	Const.	\$4,800 pending approval of new funding	<b>Add Project to TIP</b> (Currently in the approved MTP)

Green followed up with more detail and the upcoming schedule to include additional projects through FY2020.

Joseph began to explain that the City of Wyoming had everything ready for their FY2018 TAP project; however obligation authority ran out. They are requesting it now be moved to FY2019. It will not affect funding on any other FY2019 TAP project. Kent County is also moving a project from FY2018 to FY2019.

Joseph added that the Kent County Road Commission is requesting to adjust the budgets of a couple of their FY2019 projects in order to utilize the funds for a project they are moving from 2018 to 2019. They are also adding a bridge project.

Joseph discussed the City of Grand Rapids request to switch the 7<sup>th</sup> Street project with the Hastings Street project and a couple technical corrections on the limits for their projects in FY2020.

#### FY2019 STP- U (78.5%/21.5%)

<u>PROJECT</u>	<u>PROJECT LIMITS</u>	<u>SCOPE</u>	<u>LENGTH</u>	<u>FEDERAL/STATE</u>	<u>NON- FED</u>	<u>TOTAL</u>
<b><u>DELETE</u></b>						
7th Street	Collindale Avenue to Covell Avenue	Rotomill/resurface	0.61	\$447,450.00	\$ 122,550.00	\$ 570,000.00
<b><u>ADD</u></b>						
Hastings Street	Lafayette Avenue to College Avenue	Reconstruct	0.251	\$447,450.00	1,771,449.00	2,218,899.00

#### FY2020 STP-U (80%/20%)

<u>PROJECT</u>	<u>PROJECT LIMITS</u>	<u>SCOPE</u>	<u>LENGTH</u>	<u>FEDERAL/STATE</u>	<u>NON- FED</u>	<u>TOTAL</u>
<b><u>MODIFY</u></b>						
Lake Drive	Atlas Avenue to East City Limit	Rotomill/resurface	0.273	\$400,000.00	100,000.00	500,000.00
Market Avenue	I-196 WB Ramp to 200'W of Plaster Creek And Coit Avenue to Wealthy Street	Rotomill/resurface	1.330	\$600,000.00	150,000.00	750,000.00

Joseph discussed that in preparation of the FY2020 Federal Transit Administration (FTA) grant application, The Rapid was requesting to amend FY2019 and FY2020 and went over the memos and noted the items that needed to be added and amended below:

#### **FY2020**

##### **New items to be added to the TIP:**

Source	Description	Federal	Total
CTF	Specialized Services	0	463,289
5307	EAM Software	200,000	250,000
5307	New Passenger Shelters	8,160	10,200
5307	Transit Enhancement	41,052	51,315

5307	Transit Signal Priority Upgrade Project	259,147	323,934
5339	Replacement CNG Buses	966,419	1,208,024

**Amendments:****Section 5307**

<b>TIP Line</b>	<b>Project</b>	<b>Original Federal Budget</b>	<b>Amended Federal Request</b>
104	A&E	93,386	81,600
105	Assoc Capital Maintenance	817,597	680,000
106	Bus Stop Signs	9,338	0
107	Bus Tire Lease	384,751	339,587
108	Capital Cost of Contracting	711,790	720,000
109	Computer Hardware	127,345	562,000
110	Computer Software	84,897	502,744
111	Accounting Software	297,138	0
112	Facility Equipment	93,386	60,000
113	Information Displays	8,490	0
114	ITS/Fare Collection Equipment	12,734	382,035
115	Misc. Contingencies	48,094	81,600
116	Misc. Support Equipment	63,673	16,000
117	Office Furniture/Equipment	38,203	40,800
118	Paratransit Replace/Buses	701,282	389,524
119	Passenger Shelters/Benches	50,938	0
120	Planning Funds (UPWP)	382,035	400,000
121	Preventive Maintenance	1,273,457	960,000
122	Rehab Admin Maint Facility	288,929	1,309,998
123	Replacement CNG Buses	4,701,930	2,983,186
124	Service Vehicles	63,673	61,200
125	Shop Equipment	63,673	16,000
126	Storage/Shelving Units	8,490	0
127	Surveillance/Security	84,358	139,830

**CMAQ**

<b>TIP Line</b>	<b>Project</b>	<b>Original Federal Budget</b>	<b>Amended Federal Request</b>
332	Clean Air Action Days	80,000	Same
333	Replacement Vanpool Van	100,000	Same
331	Rideshare Program	165,454	Same
334	Replacement CNG Buses	1,070,000	Same

**Section 5339**

<b>TIP Line</b>	<b>Project</b>	<b>Original Federal Budget</b>	<b>Amended Federal Request</b>
129	CNG Bus Facility	1,416,722	0

**FY2019****New items to be added to the TIP:**

Source	Description	Federal	Total
CTF	Specialized Services	0	463,289
5307	ADA Vehicle Equipment	17,600	22,000
5307	EAM Software	200,000	250,000
5307	New Passenger Shelters	8,000	10,000
5307	Transit Enhancements	40,247	50,309

Amendments:

**Section 5307**

TIP Line	Project	Original Federal Budget	Amended Federal Request
75	A&E	91,555	80,000
76	Assoc Capital Maintenance	714,000	922,677
77	Bus Stop Signs	10,470	0
78	Bus Tire Lease	332,928	Same
79	Capital Cost of Contracting	734,400	560,000
80	Computer Hardware	235,416	451,817
81	Computer Software	98,769	346,233
83	Facility Equipment	87,753	60,000
84	Information Displays	8,160	0
85	ITS/Fare Collection Equipment	374,544	Same
86	Misc. Contingencies	54,101	80,000
87	Misc. Support Equipment	8,160	16,000
88	Office Furniture/Equipment	89,760	40,800
89	Paratransit Replace/Buses	687,532	443,615
90	Passenger Shelters/Benches	45,778	0
91	Planning Funds (UPWP)	414,814	657,560
92	Preventive Maintenance	800,000	1,200,000
93	Rehab Admin Maint Facility	163,608	800,000
94	Replacement CNG Buses	4,659,170	2,896,000
95	Service Vehicles	61,200	60,000
96	Shop Equipment	62,179	16,000
97	Storage/Shelving Units	8,323	0
98	Surveillance/Security	137,088	137,088
99	Transit Signal Priority Project	259,559	100,000

CMAQ

TIP Line	Project	Original Federal Budget	Amended Federal Request
263	Clean Air Action Days	80,000	Same
264	Replacement Paratransit Bus	80,000	Same
266	Rideshare Program	157,575	Same
267	Replacement CNG Buses	720,000	Same

**Section 5339**

<b>TIP Line</b>	<b>Project</b>	<b>Original Federal Budget</b>	<b>Amended Federal Request</b>
102	Replacement CNG Buses	945,636	1,200,000

Johnson added details on the Rapid's request.

Joseph stated that the TAP projects listed below were approved as candidate projects to go through the MGS process. These projects have received their conditional commitments, so staff/member agencies are requesting to officially add the following to the TIP:

<b>2019</b>							
<b>Jurisdiction</b>	<b>Project Name</b>	<b>Project Scope</b>	<b>Facility Type</b>	<b>Cost Total</b>	<b>Local</b>	<b>Federal</b>	<b>Notes</b>
Nelson Township	17 Mile Rd	East of Cedar Springs to Ritchie Ave; Ritchie Ave from 17 Mile S to S of Becker St	Sidepath	\$330,000	\$99,000	\$231,000	CC 9/14/18, needs to be added to TIP
City of Grand Rapids	3 Mile Rd	Fuller Ave to East City Limits	Paved Shoulder	\$140,000	\$42,000	\$98,000	CC August 3, needs to be added to TIP
City of Wyoming	Frog Hollow/M-6 Trail Connection	Frog Hollow park to the M-6 Trail	Shared Use Path	\$82,000	\$24,600	\$57,400	CC 10/3/18, needs to be added to TIP
<b>2020</b>							
<b>Jurisdiction</b>	<b>Project Name</b>	<b>Project Scope</b>	<b>Facility Type</b>	<b>Cost Total</b>	<b>Local</b>	<b>Federal</b>	<b>Notes</b>
City of Grand Rapids	Plainfield Ave	I-96 to 390' N of Salemo Dr	Sidewalk	\$275,000	\$82,500	\$192,500	CC 9/14/18, needs to be added to TIP

Joseph explained that there are pending projects coming out of JobNet mostly because of GPAs. In between the Technical Committee and Policy Committee, JobNet reset all of the GPAs thresholds. None of the project budgets are reset, just the budget for the general program account. All of the GPA thresholds will need to be approved again. Joseph pointed out the list with the GPAs in the back of the agenda packet.

**MOTION by Naramore, SUPPORT by Schweitzer, to approve the FY2017-FY2020 TIP AMENDMENTS/MODIFICATIONS. MOTION CARRIED UNANIMOUSLY.**

## **V. PUBLIC PARTICIPATION PLAN**

### **A. PUBLIC COMMENT OPPORTUNITY FOR PUBLIC PARTICIPATION PLAN—**

Faber stated that the Public Participation Plan concluded its required 45-day public comment period on November 7, 2018. All comments were included in the agenda packet

for consideration. The Technical Committee recommended approval. There was one final chance to comment on the Public Participation Plan at today's meeting.

**MOTION by Naramore, SUPPORT by Womack, to open the public hearing to provide final comments on the Public Participation Plan. MOTION CARRIED UNANIMOUSLY.**

No comments from public.

**MOTION by Holtrop, SUPPORT by Naramore, to close the public hearing. MOTION CARRIED UNANIMOUSLY.**

## **B. APPROVAL OF THE FINAL PUBLIC PARTICIPATION PLAN**

**MOTION by Johnson, SUPPORT by Womack, to approve the final Public Participation Plan. MOTION CARRIED UNANIMOUSLY.**

## **VI. TIP 2020-2023 DEFICIENCY LIST**

**Referring to Item VI: Attachment A,** Itani discussed that the staff has completed collecting data on system condition and capacity deficiencies. Maps were displayed and an example of the Draft Deficiency List and Field Definitions were provided to the committee. One of the changes in defining the deficiencies was using peak hours instead of daily deficiencies. We're able to mark time of day, volumes and capacities which gives a more microscopic view on where the congestion is occurring. The condition is same as before, using PASER. There is additional IRI data provided on the NHS system on the deficiency list that is being passed on as supplemental data. Safety is a new deficiency, and we are using state targets for serious injuries and fatalities for 100 million vehicles traveled. Using as characteristics to flag whether a segment is deficient.

A copy of the Deficiencies List was recently supplied to our member jurisdictions as part of a call for projects for the 2020-2023 TIP on November 22<sup>nd</sup>. Included in the listing are characteristics on capacity, condition, and safety deficiencies with additional information related to federal performance measures, transit proximity, and the non-motorized plan.

## **VII. OTHER BUSINESS**

Naramore asked the status for the CMAQ funding for FY2020. Itani responded that nothing changed for FY2020. For FY2021-FY2023 it will be decreased to half the funds.

Itani also added that STP funding will be going up 2-3%. The TPSG Committee will be meeting December 3<sup>rd</sup> and 5<sup>th</sup> to discuss funding.

## **VIII. ADJOURNMENT**

Schmalzel entertained a motion to adjourn the November 21, 2018 Policy Committee meeting.

**MOTION by Womack, SUPPORT by Naramore, to adjourn the November 21, 2018 Policy Committee meeting at 10:45 am. MOTION CARRIED UNANIMOUSLY.**