

REGIS Board of Directors Meeting
 Wednesday July 31, 2019
 9:30 a.m.

GVMC Offices,
 678 Front Ave NW Suite 200
 Grand Rapids, MI

1. Call To Order

S. Warren, the *Chair* called the meeting of the Board of Directors to order at 9:32 a.m. Introductions were made.

Members Present:

Steve Warren, *Chair*
 Thad Beard
 Curtis Holt
 Mark Rambo, *Vice Chair*
 Doug LaFave
 Mike DeVries
 Dan Strikwerda
 Cameron VanWyngarden
 Sue Becker
 Frank Wash
 Matt Butts
 George Haga
 Mike Burns

Kent County Road Commission
 City of Rockford
 City of Wyoming
 City of Kentwood
 East Grand Rapids
 Grand Rapids Township
 City of Hudsonville
 Plainfield Township
 Alpine Township
 City of Walker
 City of Grandville
 Ada Township
 City of Lowell

Others Present:

Jason Moore	GVMC
John Weiss	GVMC
Kerri Smit	GVMC
Paul Gerndt	City of Wyoming

2. Approval of Minutes

The approval of the April 24th, 2019 REGIS Board Meeting Minutes. With no questions or changes, Warren called for approval:

MOTION by M. Rambo **SUPPORT** by S. Becker to approve the minutes of the Wednesday, April 24th, 2018 REGIS Board of Directors Meeting.
MOTION CARRIED UNANIMOUSLY

3. Financial Report for Current Fiscal Year

J. Weiss reviewed the current (FY 18-19) financial report from the packet that was handed out to the board. J. Weiss also added that the GVMC FY 19-20 budget approval was moved up a month to August instead of September.

MOTION by C. Holt **SUPPORT** by M. Butts to accept the FY 18-19 current financial report. **MOTION CARRIED UNANIMOUSLY.**

4. REGIS Dues for FY 19-20 (10/1/19 to 9/30/20) – Revised Parcel Counts

J. Weiss referred the board to the revised parcel counts in the board packet that are used to re-calculate the FY 19-20 REGIS dues. Per the policy set by the REGIS Board (7/27/16) the parcels counts were collected based on the 2019 Kent and Ottawa County equalization reports of real parcel count for each member. There are fixed multipliers for population and parcel count per the policy. FY 19-20 allocated services hours were also referred to in the board packet.

MOTION by Van Wyngarden **SUPPORT** by C. Holt, to approve the revised parcel counts. **MOTION CARRIED UNANIMOUSLY.**

5. Proposed FY 2019-20 Budget (10/1/19 to 9/30/20) – Recommendation to GVMC Board

J. Weiss referred the board to the FY 19-20 REGIS Budget in the packet. The REGIS Executive Committee reviewed on 7/29/19 and recommended sending to the GVMC Board for approval. Recommendation is needed from the REGIS Board as well. Plan is to approve along with the entire GVMC Budget at the GVMC board meeting on 8/1/19.

MOTION by D. LaFave **SUPPORT** by M. Rambo, to approve the updated FY 19-20 budget and send to the GVMC Board for final approval. **MOTION CARRIED UNANIMOUSLY**

6. Final Review of Capital Improvement (CIP) & Software Master Plans (SMP) (5 Year Plans)

J. Moore provided a summary of the CIP and SMP plans that are reviewed on a regular basis by the REGIS Technical Committee. There will be no major / hardware or software upgrades in FY 19-20. Plans are for a full phased server room hardware upgrade in FY 20-21 and FY 21-22. Major software upgrade will be the Microsoft operating system on all servers.

MOTION by F. Wash **SUPPORT** by M. DeVries, to approve to adopt the Capital Improvement & Software Master Plans. **MOTION CARRIED UNANIMOUSLY**

7. **REGIS Advisory & Technical Committee Update**

Status of ESRI GIS Software Upgrade to 10.6 – J. Moore provided an update on the progress of the ESRI software update. ArcMap Desktop and ArcGIS web server updates are completed. Last step is the database software update scheduled for the end of August.

P. Gerndt provided the board with an update on the last advisory meeting on 7/16/19

J. Moore noted that there will be user audit and it would help with security and future planning. Past employees would be removed.

8. **Interactive Online GIS Maps**

J. Moore provided a summary/demo of the online PASER and Road Construction report online maps. There was a good deal of coordination between REGIS and Transportation on this project. A Q/A session was provided.

P. Gerndt explained the City of Wyoming Veteran's Court Interactive Map which lists treatment facilities, food pantries, financial services, etc. J. Moore showed the committee the map that was embedded into the City of Wyoming's website.

9. **Round Table**

M. Burns: City of Lowell has hired a new public works director, Dan Czarnecki starting Monday August 5th.

J. Moore: Next West Michigan GIS Users meeting will be on Tuesday December 3rd 2019. Provided summary of IMAGIN conference held in June.

10. **Adjournment**

With no further items of discussion S. Warren adjourned the meeting of the REGIS Board of Directors at 10:21 a.m.