

MINUTES

**Grand Valley Metropolitan Council  
Transportation Division  
TECHNICAL COMMITTEE MEETING  
Wednesday, November 7, 2018  
Kent County Road Commission  
1500 Scribner NW      Grand Rapids, MI**

DeVries, chair of the Technical Committee, called the meeting to order at 9:30 am. Those present introduced themselves to the Committee.

**I. ROLL CALL AND INTRODUCTIONS****Voting Members Present**Rick DeVries (*Chair*)

Sue Becker

Kristin Bennett

Tim Bradshaw

Terry Brod

Mike Burns

Scott Conners

Wayne Harrall

*Proxy for**KCRC*

Dennis Kent

*Proxy for**Tom Doyle*

Doug LaFave

Bill LaRose

Brett Laughlin

Jon Moxey

Jeff Oonk

Liz Schelling

Sandy Stelma

Dan Strikwerda

Rick Sprague

Charlie Sundblad

City of Grand Rapids

Alpine Township

City of Grand Rapids

City of Kentwood/Caledonia Twp.

Cannon Township

City of Lowell

City of Walker

Kent County

Grand Rapids Township

MDOT

City of East Grand Rapids

Cedar Springs

Ottawa County Road Commission

Village of Caledonia

City of Wyoming

ITP-The Rapid

Village of Caledonia

City of Hudsonville

Kent County Road Commission

City of Grandville

**Staff and Non-Voting Guests Present**

Michael Brameijer

Andrea Faber

Abed Itani

Laurel Joseph

Tyler Kent

Daniela Khavajian

Norm Sevensma

Kelly Sheeran

Kerri Smit

Mike Zonyk

GVMC Staff

GVMC Staff

GVMC Staff

GVMC Staff

MDOT

MDOT - Lansing

RWBC/WMEAC

Algoma Township

GVMC

GVMC

**Voting Members Not Present**

Art Green

MDOT/GRTSC

Ken Bergwerff  
Robyn Britton  
Mike DeVries  
David Dewey  
Bill Dooley  
Tom Doyle  
Adam Elenbaas  
Jim Ferro  
Kevin Green  
Tim Grifhorst  
Tim Haagsma  
Jerry Hale  
Roy Hawkins  
Tom Hooker  
Jim Holtvluwer  
Robert Maffeo  
Terry Martin  
Matt McConnon  
Tom Noreen  
Jeff Oonk  
Steve Peterson  
Steve Redmond  
Terry Schweitzer  
Brad Sherlow  
Rick Solle  
Julius Suchy  
Toby VanEss  
Conrad Venema  
Phil Vincent  
Steve Warren  
Rod Weersing  
Todd Wibright

Jamestown Township  
Nelson Township  
Grand Rapids Township  
Village of Sand Lake  
City of Wyoming  
MDOT  
Allendale Township  
Ada Township  
Algoma Township  
Tallmadge Township  
Gaines Charter Township  
Lowell Township  
GFIAA  
Byron Township  
Ottawa County  
MDOT  
Carrier & Gable  
Courtland Township  
Nelson Township  
City of Wyoming  
Cascade Charter Township  
MDOT  
City of Kentwood  
MDOT  
Plainfield Township  
Village of Sparta  
Tallmadge Township  
ITP – The Rapid  
City of Rockford  
Kent County Road Commission  
Georgetown Township  
City of Grandville

**II. APPROVAL OF MINUTES**

DeVries entertained a motion to approve the September 5, 2018 Technical Committee minutes.

**MOTION by Laughlin, SUPPORT by Harrall, to approve the September 5, 2018 Technical Committee meeting minutes. MOTION CARRIED UNANIMOUSLY.**

**III. OPPORTUNITY FOR PUBLIC COMMENT**

No Comment.

**IV. FY2017-2020 TIP AMENDMENTS/MODIFICATIONS**

Referring to **Item IV: Attachment A**, Joseph went over the requests to amend the FY2017-2020 TIP. Requests from MDOT, City of Wyoming, Kent County Road Commission and Staff on behalf of KCRC/Nelson County to formally add some TAP projects that previously went through the committee process and recently received conditional commitments through the Michigan Grant System. Will also go over some reports from JobNet.

Kent discussed the MDOT projects and added that the internal funding for the Fuller to I-96 project was approved. Just questioning the air quality guidelines.

<b>FY</b>	<b>JN</b>	<b>Route</b>	<b>Location</b>	<b>Work Description</b>	<b>Phase</b>	<b>Total Cost Est. (\$000)</b>	<b>Change</b>
19	45790	<b>I-196 &amp; I-96</b>	Fuller Avenue to I-96 Junction; and on I-96, from Leonard Ave. to M-44/M-37	Reconstruct EB/WB freeway, add WB lane, realign ramps to M-44 (East Beltline), and add reconstruction of connecting I-96 segments and ramps between Leonard Ave. and M-44/M-37	Const.	\$34,000 (Amendment to existing TIP project)	<b>Cost Increase to include additional elements associated with the new ramps to M-44 and I-96 connection</b>
19	45790 (or a new JN)	<b>I-196EB</b>	Fuller Avenue to I-96 Junction	Add 3 <sup>rd</sup> lane to connect Fuller Avenue with new EB M-44/M-37 off-ramp	Const.	\$4,800 pending approval of new funding	<b>Add Project to TIP (Currently in the approved MTP)</b>

Itani added that currently the TIP can be amended; however, by February 16, 2019, there needs to be an air quality analysis on the TIP approved. He stated that the MDOT project would move forward because it was before the February 16 deadline. Itani also added that no projects will be amended after November due to the air quality analysis that needs to be complete and approved.

Kent asked that it be noted that the amount went up due to the air quality analysis and by the cost of adding the reconstruction of I-96. New bridges that have been discussed can be built as the projects are working together.

Kent also discussed the Pavement Marking Projects that are in the amendment cycle. There are region wide pavement marking contracts but because they cover more than one MPO they need to be listed separately. They are covering all trunk lines.

Joseph began to explain that the City of Wyoming had everything ready for their FY2018 TAP project; however, obligation authority ran out. They are requesting it now be moved to the FY2019. It will not affect funding on any other FY2019 TAP project. Kent County is also moving a project from FY2018 to FY2019. Harrall discussed each of the projects.

<b>2019</b>							
<b>Jurisdiction</b>	<b>Project Name</b>	<b>Project Scope</b>	<b>Facility Type</b>	<b>Cost Total</b>	<b>Local</b>	<b>Federal</b>	<b>Notes</b>
Nelson Township	17 Mile Rd	East of Cedar Springs to Ritchie Ave; Ritchie Ave from 17 Mile S to S of Becker St	Sidepath	\$330,000	\$99,000	\$231,000	CC 9/14/18, needs to be added to TIP
City of Grand Rapids	3 Mile Rd	Fuller Ave to East City Limits	Paved Shoulder	\$140,000	\$42,000	\$98,000	CC August 3, needs to be added to TIP
City of Wyoming	Frog Hollow/M-6 Trail Connection	Frog Hollow park to the M-6 Trail	Shared Use Path	\$82,000	\$24,600	\$57,400	CC 10/3/18, needs to be added to TIP
<b>2020</b>							
<b>Jurisdiction</b>	<b>Project Name</b>	<b>Project Scope</b>	<b>Facility Type</b>	<b>Cost Total</b>	<b>Local</b>	<b>Federal</b>	<b>Notes</b>
City of Grand Rapids	Plainfield Ave	I-96 to 390' N of Salemo Dr	Sidewalk	\$275,000	\$82,500	\$192,500	CC 9/14/18, needs to be added to TIP

Joseph discussed that in preparation of the FY2020 Federal Transit Administration (FTA) grant application, the Rapid needs to amend their FY2019 and FY2020 project lists. She went over the memos and noted the items that needed to be added and amended below:

### **FY2020**

#### **New items to be added to the TIP:**

Source	Description	Federal	Total
CTF	Specialized Services	0	463,289
5307	EAM Software	200,000	250,000
5307	New Passenger Shelters	8,160	10,200
5307	Transit Enhancement	41,052	51,315
5307	Transit Signal Priority Upgrade Project	259,147	323,934
5339	Replacement CNG Buses	966,419	1,208,024

#### **Amendments:**

### **Section 5307**

<b>TIP Line Request</b>	<b>Project</b>	<b>Original Federal Budget</b>	<b>Amended Federal</b>
104	A&E	93,386	81,600

105	Assoc Capital Maintenance	817,597	680,000
106	Bus Stop Signs	9,338	0
107	Bus Tire Lease	384,751	339,587
108	Capital Cost of Contracting	711,790	720,000
109	Computer Hardware	127,345	562,000
110	Computer Software	84,897	502,744
111	Accounting Software	297,138	0
112	Facility Equipment	93,386	60,000
113	Information Displays	8,490	0
114	ITS/Fare Collection Equipment	12,734	382,035
115	Misc. Contingencies	48,094	81,600
116	Misc. Support Equipment	63,673	16,000
117	Office Furniture/Equipment	38,203	40,800
118	Paratransit Replace/Buses	701,282	389,524
119	Passenger Shelters/Benches	50,938	0
120	Planning Funds (UPWP)	382,035	400,000
121	Preventive Maintenance	1,273,457	960,000
122	Rehab Admin Maint Facility	288,929	1,309,998
123	Replacement CNG Buses	4,701,930	2,983,186
124	Service Vehicles	63,673	61,200
125	Shop Equipment	63,673	16,000
126	Storage/Shelving Units	8,490	0
127	Surveillance/Security	84,358	139,830

## CMAQ

TIP Line  
Request

## Project

## Original Federal Budget

## Amended Federal

332	Clean Air Action Days	80,000	Same
333	Replacement Vanpool Van	100,000	Same
331	Rideshare Program	165,454	Same
334	Replacement CNG Buses	1,070,000	Same

## Section 5339

TIP Line  
Request

## Project

## Original Federal Budget

## Amended Federal

129	CNG Bus Facility	1,416,722	0
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## FY2019

New items to be added to the TIP:

Source

Description

Federal

Total

CTF	Specialized Services	0	463,289
5307	ADA Vehicle Equipment	17,600	22,000
5307	EAM Software	200,000	250,000
5307	New Passenger Shelters	8,000	10,000
5307	Transit Enhancements	40,247	50,309

Amendments:

### Section 5307

<b>TIP Line Request</b>	<b>Project</b>	<b>Original Federal Budget</b>	<b>Amended Federal</b>
75	A&E	91,555	80,000
76	Assoc Capital Maintenance	714,000	922,677
77	Bus Stop Signs	10,470	0
78	Bus Tire Lease	332,928	Same
79	Capital Cost of Contracting	734,400	560,000
80	Computer Hardware	235,416	451,817
81	Computer Software	98,769	346,233
83	Facility Equipment	87,753	60,000
84	Information Displays	8,160	0
85	ITS/Fare Collection Equipment	374,544	Same
86	Misc. Contingencies	54,101	80,000
87	Misc. Support Equipment	8,160	16,000
88	Office Furniture/Equipment	89,760	40,800
89	Paratransit Replace/Buses	687,532	443,615
90	Passenger Shelters/Benches	45,778	0
91	Planning Funds (UPWP)	414,814	657,560
92	Preventive Maintenance	800,000	1,200,000
93	Rehab Admin Maint Facility	163,608	800,000
94	Replacement CNG Buses	4,659,170	2,896,000
95	Service Vehicles	61,200	60,000
96	Shop Equipment	62,179	16,000
97	Storage/Shelving Units	8,323	0
98	Surveillance/Security	137,088	137,088
99	Transit Signal Priority Project	259,559	100,000

### CMAQ

<b>TIP Line Request</b>	<b>Project</b>	<b>Original Federal Budget</b>	<b>Amended Federal</b>
263	Clean Air Action Days	80,000	Same
264	Replacement Paratransit Bus	80,000	Same
266	Rideshare Program	157,575	Same
267	Replacement CNG Buses	720,000	Same

### Section 5339

<b>TIP Line Request</b>	<b>Project</b>	<b>Original Federal Budget</b>	<b>Amended Federal</b>
102	Replacement CNG Buses	945,636	1,200,000

Joseph explained she was working with MDOT, office of passenger transport and FTA to figure out JobNet clarifications.

Joseph explained the JobNet reports and the reasons given in the federal amendment type column. A majority of them are a result of GPA threshold issues and some are actual and some are JobNet. Also, asking approval of the GPA Target Report thresholds in the GPA proposed amounts. Specifically looking at GPAs that don't have an MPO approval date. Joseph explained that some of the TAP projects were bumped out of the GPA when they transitioned from the old spreadsheet file to the new online data base "JobNet." Some of those were able to be moved back in. The new GPA target report reflects the bigger threshold proposed amount for the local livability and sustainability GPA. The new threshold numbers are 2.3 million in FY2019 and the proposed new additional amount will be almost 1.9 million. FY2020 the new proposed amount will be 2.25 million. Discussion ensued.

**MOTION by Bennett, SUPPORT by Conners, to approve the FY2017-FY2020 TIP AMENDMENTS/MODIFICATIONS. MOTION CARRIED UNANIMOUSLY.**

#### **V. PUBLIC PARTICIPATION PLAN**

Referring to **Item V: Attachment A**, Faber stated that in September, staff brought the draft Public Participation Plan to the Technical Committee for consideration. The Plan concludes its required 45-day public comment period today. Five comments have been received during the comment period, and one comment was received in 2014, which was considered as we revised the document. None of the comments have resulted in changes in the content of the draft document. Faber asked the Committee to recommend approval of the final Public Participation Plan to the Policy Committee, and noted that if any comments are received later today, that they will be brought directly to the Policy Committee.

**MOTION by Harrall, SUPPORT by Bradshaw, to recommend approval the 2018 Public Participation Plan to the Policy Committee. MOTION CARRIED UNANIMOUSLY.**

#### **VI. TIP 2020 – 2023 DEFICIENCY LIST**

Please refer to **Item VI: Attachment A**, Zonyk discussed that his item was added to the agenda to piggyback on the recent project for the FY2020-FY2023 TIP that Joseph sent out a few weeks ago with an attached deficiencies list. An example of Draft Deficiency List and Field Definitions were provided. One of the changes in defining the deficiencies was using peak hour instead of daily deficiencies. We're able to mark time of day, volumes and capacities which gives a more microscopic view on where the congestion is occurring. Zonyk used maps that were set up to explain. Condition is same as before, using PASER. There is additional IRI data provided on the NHS system on the Deficiency list that is being passed on as supplemental data. Safety, a new deficiency, using state targets for serious injuries and fatalities for 100 million vehicles traveled. Using as characteristics to flag whether a segment is deficient.

**VII. OTHER BUSINESS**

Joseph advised the committee, based on the Doodle poll, that the upcoming TPSG meetings will be held on December 3 and 4.

Itani added that the state is showing a 6.5 million dollar surplus and that it is unknown where it is coming from. Needed to confirm that it is not a mistake.

Itani also explained the new process for the FY2017-2020 TIP and Transportation Plan going through the air quality conformity analysis.

Harrall advised to have projects in the TIP by October 1, 2019 to avoid delays in projects. Beginning FY2020 verification will be required for planning projects.

DeVries asked if communities that submit projects for the illustrative list, will include air quality conformity. Itani cannot include illustrative projects because it is not committed and does not have a construction schedule.

Itani advised to send the committee a list of all exempt project types.

Kent advised that MDOT has a New Director, Mark VanPort Fleet.

**VIII. ADJOURNMENT**

DeVries entertained a motion to adjourn the November 7, 2018 Technical Committee meeting.

**MOTION by Harrall, SUPPORT by Strikwerda, to adjourn the November 7, 2018 Technical Committee meeting at 10:14 am. MOTION CARRIED UNANIMOUSLY.**