

**MINUTES**

**Grand Valley Metropolitan Council  
Transportation Division  
TECHNICAL COMMITTEE MEETING  
Wednesday, September 6, 2017  
Kent County Road Commission  
1500 Scribner NW      Grand Rapids, MI**

Harrall, chair of the Technical Committee, called the meeting to order at 9:34 am. Introductions were made.

**I. ROLL CALL AND INTRODUCTIONS****Voting Members Present**

Wayne Harrall

*(Chair) Proxy for  
Mike DeVries*

Sue Becker

Tim Bradshaw

Terry Brod

Mike Burns

Tim Cochran

Scott Conners

Rick DeVries

Tom Doyle

Jim Ferro

Tim Haagsma

Roy Hawkins

Russ Henckel

*Proxy for  
Bill Dooley*

Tom Hooker

Doug LaFave

Brett Laughlin

Liz Schelling

Rick Solle

Dan Strikwerda

Julius Suchy

Rod Weersing

Todd Wibright

Kent County

Grand Rapids Township

Alpine Township

City of Kentwood/Caledonia Twp.

Cannon Township

City of Lowell

City of Wyoming

City of Walker

City of Grand Rapids

MDOT Lansing

Ada Township

Gaines Charter Township

GFIAA

City of Wyoming

City of Wyoming

Byron Township

East Grand Rapids

OCRC

ITP-The Rapid

Plainfield Township

City of Hudsonville

Village of Sparta

Georgetown Township

City of Grandville

**Staff and Non-Voting Guests Present**

Michael Brameijer

Steven Clapp

Andrea Dewey

Andrea Faber

Art Green

Erin Haviland

Abed Itani

Laurel Joseph

Dennis Kent

Scott Post

GVMC Staff

ITP-The Rapid

FHWA

GVMC Staff

MDOT

GVMC Staff

GVMC Staff

GVMC Staff

MDOT

Prein &amp; Newhof

Darrell Robinson  
Norm Sevensma  
Rebecca Sodenberg  
Rick Sprague  
Steve Waalkes  
George Yang  
Mike Zonyk

GVMC Staff  
WMEAC-RWBC  
Plainfield Charter Township  
Kent County Road Commission  
Michigan Conc. Assn.  
GVMC Staff  
GVMC Staff

**Voting Members Not Present**

Ken Bergwerff  
Mike DeVries  
David Dewey  
Bill Dooley  
David Ducat  
Adam Ellenbaas  
Kevin Green  
Tim Grifhorst  
Jerry Hale  
Jim Holtvluwer  
Matt McConnon  
Tom Noreen  
Steve Peterson  
Phil Vincent  
Steve Warren  
Chris Zull

Jamestown Township  
Grand Rapids Township  
Village of Sand Lake  
City of Wyoming  
City of Cedar Springs  
Allendale Township  
Algoma Township  
Tallmadge Township  
Lowell Township  
Ottawa County  
Courtland Township  
Nelson Township  
Cascade Charter Township  
City of Rockford  
KCRC  
City of Grand Rapids

**II. APPROVAL OF MINUTES**

Harrall entertained a motion to approve the May 3rd, 2017 Technical Committee minutes.

**MOTION by Haagsma, SUPPORT by Conners, to approve the May 3rd, 2017 Technical Committee meeting minutes. MOTION CARRIED UNANIMOUSLY.**

**III. OPPORTUNITY FOR PUBLIC COMMENT**

Waalkes mentioned the Michigan Concrete Assn. is hosting a seminar in Lansing with MDOT and LCAT on Tuesday, October 17<sup>th</sup>. A topic of interest is warranties, including requirements for local agency warranty on asphalt and concrete on projects greater than \$2 million.

**IV. FY2017-2020 TIP AMENDMENTS/MODIFICATIONS**

Referring to **Item IV: Attachment A**, Robinson stated that MDOT, the KCRC, Jamestown Township, the City of Grand Rapids, and the City of Hudsonville are requesting to amend/modify the 2017-2020 TIP. Robinson asked the Committee to ignore the first page of amendments/modifications in the agenda packet and to focus on pages 2 and 3 of the MDOT amendments/modifications list. Kent explained that most of these projects fall under the administrative modification category with the exception of some of the GPA budget items at the top of the list which may rise to the category of an amendment.

Robinson went on to explain that the KCRC is requesting to advance their 13 Mile Road from Kenowa Avenue to Fruit Ridge Ave. project that is currently located in FY2019. The KCRC is

proposing to bring this project to FY2018 and purchase \$900,000 of 2018 STP Rural funds from Newaygo and Montcalm Road Commissions. Total project cost is \$1,200,000.

Robinson explained that the City of Grand Rapids is requesting an increase in funding for their FY2018 bike lanes on Covell Ave. from O'Brien Rd. to Lake Michigan Drive (M-45) TAP project. The original budget was \$70,000, and the request is to increase it to \$154,000 for a total project cost of \$275,171. The extra funds in FY2018 are from shifts in other projects.

The City of Grand Rapids also requested to move their sidewalk improvements on 3 Mile Road from Monroe Avenue to Coit Avenue project from FY 2019 to FY 2018. They are also asking to increase the total project cost to \$546,447.

Robinson explained that the City of Hudsonville is requesting several amendments/modifications in FY2017 of the TIP, outlined below:

- Buttermilk Trail Underpass-move from FY2018 to FY2019 and update the project scope-Prospect St. to Van Buren St. instead of to Oak St. This project had TAP and CMAQ funding. ITP The Rapid and Hudsonville switched projects for FY2018 and FY2019 respectively.
- Buttermilk Trail-move from FY2017 to FY2018, project scope-New Holland St. to 32<sup>nd</sup> Ave. change to New Holland St. to North Park limit.

Robinson stated that Jamestown Township is requesting to remove their 32<sup>nd</sup> Avenue Connector from Riley to Quincy TAP project, which will be submitted at a later date. The Ottawa County Road Commission is planning to do major work on 32<sup>nd</sup> Avenue within the next two years which will change the scope of this project.

**MOTION by Laughlin, SUPPORT by Haagsma, to recommend to the Policy Committee approval of the FY2017-2020 TIP amendments/modifications requested by MDOT, KCRC, Jamestown Township, the City of Grand Rapids, and the City of Hudsonville. MOTION CARRIED UNANIMOUSLY.**

## **V. FY 2017-2020 TIP UPDATE**

Robinson gave updates on the FY 2017-2020 TIP since the last Committee Meeting on May 3<sup>rd</sup>. Several jurisdictions have requested modifications to the FY2017-2020 TIP. Since these were only modifications, GVMC Staff are able to make these changes without the Committee's approval. In order to adhere to the GVMC Policies and Practices document, staff is bringing these requested TIP modifications to the Technical and Policy Committee for information.

The City of Kentwood requested to modify the project limits for the Breton Ave. project in FY2018. This was a scope change with no cost changes. Bradshaw clarified the scope of the project, initially at 32<sup>nd</sup> St. moving about 500 feet north.

ITP-The Rapid requested to modify the TIP to move projects to a different fiscal year, and update some budgeting. These were very simple administrative modifications allowable by the GVMC Staff. Full details were provided in the agenda packet.

ITP-The Rapid also requested to modify the budget for the Laker Line BRT project from \$58,810,000 to \$56,189,668.

The KCRC requested that their Fred Meijer Pioneer Trail Phase 2 project be added to the FY2017 TIP through the administrative process to use up HPP funding. The project was added to the FY2017 TIP to use up the federal HPP funds so that it could be obligated.

KCRC was awarded a TAP project—Fred Meijer Kenowa Trail Connector Project—in September 2016, to be funded with 2017 state TAP funds. KCRC requested to add the Fred Meijer Kenowa Trail Connector Project to the FY2017 TIP as an administrative change.

The City of Grand Rapids requested that two projects be added to the 2017-2018 GPA in the TIP. The City of Grand Rapids also requested to change the limits for the Lake Michigan Drive project from Bayberry Point Dr. to Collindale Ave. to Lake Michigan Drive (M-45) from Maynard Ave. to Collindale Ave.

MDOT also requested several administrative modifications to the TIP, which were described in the agenda packet.

**VI. NON-MOTORIZED PLAN PROJECT LIST AMENDMENT**

Joseph explained that the City of Kentwood is requesting the assistance of the GVMC to initiate the process to add several projects to the Non-Motorized projects list. These projects are not guaranteed funding. The City of Kentwood adopted its Non-Motorized Facilities Plan on April 10, 2017. The complete list of projects is included in the agenda packet.

**MOTION by DeVries, SUPPORT by Haagsma, to recommend to the Policy Committee approval of adding the City of Kentwood's list in Attachment A to the Non-Motorized Plan project list. MOTION CARRIED UNANIMOUSLY.**

**VII. ITP STATE OF GOOD REPAIR TARGETS**

Robinson mentioned a brief background of the State of Good Repair Performance Measure for Transit agencies. ITP The Rapid has developed a draft document for the State of Good Repair Plan addressing the Performance Measures targets. Staff is presented this draft to the Committee for approval.

**MOTION by Conners, SUPPORT by Haagsma, to adopt a resolution of support for the ITP State of Good Repair Asset Plan. MOTION CARRIED UNANIMOUSLY.**

**VIII. PERFORMANCE MEASURES TIMELINE**

Itani explained the performance measures timeline included in the agenda packet under **Item VIII: Attachment A**. Itani stated that the Committee can either accept the targets adopted by the state or come up with their own. GVMC recommends reviewing the performance measures adopted by the state and bringing them forward to the Committee for discussion and potential adoption. In this scenario, the MPO would just need to do the reporting. Once the state comes up with their own performance measures, the MPO has 6 months to adopt the state's or develop their own. Performance measures will need to be incorporated into the TIP or the MTP by May 27, 2017 before either document can be amended. Discussion ensued.

**IX. FY2017 WORK PROGRAM UPDATE**

Included in the agenda packet is a brief summary of the work that staff has done during the fiscal year to accomplish the tasks outlined in the FY2017 Unified Planning Work Program. These tasks included database management, metropolitan transportation planning, short range planning, transportation management systems, program coordination, and land use & transportation coordination. More detail is described in the agenda packet. This year, we requested 500 traffic counts and hired a consultant to update the travel demand model. As part of the update the TAZ's have been modified. The FY2018 Unified Planning Work Program has been developed and approved by the Feds and MDOT. The fiscal year starts October 1<sup>st</sup>.

**X. OTHER BUSINESS**

Green mentioned that typically this Committee does not formally meet in October, and requested that Committee members meet instead on the designated meeting date to go over updates on construction projects. The Committee agreed to meet on October 4<sup>th</sup>, 2017 at 9:30 a.m. to share construction updates. Robinson agreed to send out the invitation.

Harrell and Green updated the Committee on the M-6 project. Green stated the project is on schedule. They have started paving the east bound direction, and will be switching over soon to the west bound side.

**XI. ADJOURNMENT**

Harrall adjourned the September 6<sup>th</sup>, 2017 Technical Committee meeting at 11:02 am.

**MOTION by Bradshaw, SUPPORT by Haagsma, to adjourn the Technical Committee Meeting on September 6<sup>th</sup>, 2017. MOTION CARRIED UNANIMOUSLY.**