

MINUTES

**Grand Valley Metropolitan Council
Transportation Division
TECHNICAL COMMITTEE MEETING
Wednesday, November 2, 2016
Kent County Road Commission
1500 Scribner NW Grand Rapids, MI**

Harrall, chair of the Technical Committee, called the meeting to order at 9:30 am.

I. ROLL CALL AND INTRODUCTIONS

Voting Members Present

Wayne Harrall(*Chair*)

*Proxy for
Mike DeVries*

Alex Arends
Tim Bradshaw
Terry Brod
Ron Carr
Tim Cochran
Scott Conners
Rick DeVries
Rod Ghearing
Tim Haagsma
Darrell Harden
Roy Hawkins
Russ Henckel

*Proxy for
Bill Dooley*

Jim Holtvluwer
Doug LaFave
Brett Laughlin
Matt McConnon
Tom Noreen
Tom Stressman
Dan Strikwerda
Roger Towsley
Steve Warren
Rod Weersing
Chris Zull

Kent County
Grand Rapids Township
Alpine Township
City of Kentwood
Cannon Township
City of Grandville
City of Wyoming
City of Walker
City of Grand Rapids
ITP-The Rapid
Gaines Charter Township
MDOT
KCDA/GRFIA
City of Wyoming
City of Wyoming
Ottawa County
East Grand Rapids
OCRC
Courtland Township
Nelson Township
City of Cedar Springs
City of Hudsonville
Village of Sand Lake
KCRC
Georgetown Township
City of Grand Rapids

Staff and Non-Voting Guests Present

Michael Brameijer
Robyn Britton
Shay Gallagher
Art Green
Erin Haviland

GVMC
Nelson Township
Courtland TWP.
MDOT-GRTSC
GVMC Staff

Abed Itani
Dennis Kent
Darrell Robinson
Liz Schelling
Norm Sevensma
Rick Sprague
George Yang
Michael Zonyk

GVMC Staff
MDOT
GVMC Staff
ITP/The Rapid
WMEAC-RWBC
KCRC
GVMC Staff
GVMC

Voting Members Not Present

Jerry Alkema
Ken Bergwerff
Mike Burns
Mike DeVries
Bill Dooley
Jim Ferro
Bill Fischer
Dennis Hoemke
Audrey Nevins Weiss
Steve Peterson
Terry Schweitzer
Julius Suchy
Toby VanEss
Phil Vincent

Allendale Township
Jamestown Township
City of Lowell
Grand Rapids Township
City of Wyoming
Ada Township
Plainfield Township
Algoma Township
Byron Township
Cascade Charter Township
City of Kentwood
Village of Sparta
Tallmadge Township
City of Rockford

II. APPROVAL OF MINUTES

Harrall entertained a motion to approve the September 7, 2016 Tech Committee minutes. Harden noted a change to the minutes. John Lanum was not the representative for MDOT at the previous meeting, and the minutes should have stated Darrell Harden. Ron Woods' name should be removed from the list as he has retired.

MOTION by Ghearing, SUPPORT by Haagsma, to approve the September 7, 2016 Technical Committee meeting minutes. MOTION CARRIED UNANIMOUSLY.

III. OPPORTUNITY FOR PUBLIC COMMENT

None

IV. FY2017-2020 TIP AMENDMENTS/MODIFICATIONS

Referring to **Item IV: Attachment A**, Robinson explained that they will need to open up public comment for the committee due to a couple projects requesting to be included in the TIP. Robinson goes on to discuss the changes and modifications to the current TIP. MDOT, KCRC, ITP-The Rapid, City of Wyoming, and the City of Grand Rapids are all requesting changes or modifications to their TIP projects. Those changes or modifications are listed below:

MDOT-FY2017 ITS Control Room Operations project is being removed and put in the statewide TIP. FY2017 and FY 2019 Overhead Sign Upgrade/Replacement project are new Trunkline projects for MDOP.

KCRC-Robinson explains that this project was one not included in the TIP but wants to be added to the current TIP. Peach Ridge Ave, resurfacing project. Location- South 18 mile rd. to 21 mile rd. Rural STP funds=\$540,000, Total project cost=\$785,000. KCRC is planning to purchase \$540,000 of 2017 Rural STP funds from another Road Commission in order to complete this project in FY 2017. Also requesting to extend the limits of the 2017 Byron Center Ave. resurfacing project from 76th to 68th St. north to 64th St. The new limits would be 76th st. to 64th st. and the funding amount does not change. **This project is not included in the TIP; it is open to public comment for approval to be added to the TIP.**

ITP-The Rapid-FY 2017 Additions:

5307-Downtown Shelter Improvement Project-Federal \$200,000, Total \$250,000

5307-Grandville Transit Station Project-Federal \$280,000, Total \$350,000

5307-Transit Signal Priority Upgrade Project-Federal \$249,480, Total \$311,850

5307-CNG Fueling Station-Federal \$400,000, Total \$500,000

5307-Rehab Admin/Main Facility-Federal \$468,000, Total \$585,000

CTF-Specialized Services Project-Federal \$0, Total \$463,287

5309-Lake Line BRT Project-Federal \$46,408,000, Total \$70,510,000

FY 2017 Modifications

Section 5307

TIP Line Request	Project	Original Federal Budget	Amended Federal
5	Paratransit Replace/Buses (11)	660,834,	816,000
6	Replacement CNG Buses (4)	4,430,734	1,358,434
7	Assoc Capital Maintenance	770,440	700,000
8	Bus Tire Lease	362,560	320,000
9	Surveillance/Security	79,493	714,069
10	Office Furniture/Equipment	36,000	Same
11	A&E	88,000	Same
12	Shop Equipment	60,000	48,000
13	Storage/Shelving Units	8,000	0
14	Computer Hardware	120,000	72,000
15	Computer Software	80,000	96,000
16	ITS/Smart Cards	12,000	520,000
17	Service Vehicles	60,000	144,800
18	Misc. Support Equipment	60,000	Same
19	Rehab ROC/CNG Facility	272,264	0
20	Preventive Maintenance	1,200,000	Same
21	Capital Cost of Contracting	670,736	720,000
22	Misc. Contingencies	45,320	52,000
	Project Admin	0	Same

23	Passenger Shelters/Benches	48,000	44,000
24	Bus Stop Signs	8,800	6,000
25	Information Displays	8,000	Same
26	Planning Funds (UPWP)	360,000	516,240
27	Accounting Software	280,000	120,000
28	Facility Equipment	88,000	21,600

CMAQ

TIP Line Request	Project	Original Federal Budget	Amended Federal
46	Replacement CNG Buses (2)	656,000	Same
47	Replacement VanPool Vans (4)	80,000	Same
48	Rideshare Program	143,000	Same
49	Clean Air Action Days	80,000	Same

Section 5339

TIP Line Request	Project	Original Federal Budget	Amended Federal
30	CNG Bus Facility	1,030,367	0
	Replacement CNG Buses (3)	0	942,801

- Section 5339 funds will be used for Replacement CNG Buses not the CNG Bus Facility

ITP-The Rapid-FY2018 Additions

5307-Transit Signal Priority Upgrade Project-Federal \$254,470, Total \$318,087

5307-CNG Fueling Station-Federal \$800,000, Total \$1,000,000

CTF-Specialized Services-Federal \$0, Total \$463,287

FY 2018 Modifications:

Section 5307

TIP Line Request	Project	Original Federal Budget	Amended Federal
32	A&E	89,760	Same
33	Assoc Capital Maintenance	785,849	700,000
34	Bus Stop Signs	8,976	6,120
35	Bus Tire Lease	369,811	326,400
36	Capital Cost of Contracting	684,150	720,000
37	Computer Hardware	122,400	73,440
38	Computer Software	81,600	81,600
39	Accounting Software	285,600	0
40	Facility Equipment	89,760	22,032
41	Information Displays	8,160	8,160
42	ITS/Smart Cards	12,240	530,400

43	Misc. Contingencies	46,226	53,040
44	Misc. Support Equipment	61,200	Same
45	Office Furniture/Equipment	36,720	Same
46	Paratransit Replace/Buses (10)	674,051	Same
47	Passenger Shelters/Benches	48,960	44,880
48	Planning Funds (UPWP)	367,200	Same
49	Preventive Maintenance	1,224,000	1,200,000
50	Rehab Admin Maint Facility	277,710	120,000
51	Replacement CNG Buses (12)	4,519,349	Same
52	Service Vehicles	61,200	60,000
53	Shop Equipment	61,200	Same
54	Storage/Shelving Units	8,160	Same
55	Surveillance/Security	81,083	94,526

CMAQ

TIP Line
Request

Project

Original Federal Budget

Amended Federal

99	Clean Air Action Days	80,000	Same
100	Replacement VanPool Vans (4)	100,000	Same
101	Rideshare Program	150,000	Same
102	Replacement CNG Buses (4)	1,240,000	Same

Section 5339

TIP Line
Request

Project

Original Federal Budget

Amended Federal

57	CNG Bus Facility	1,159,122	0
	Replacement CNG Buses (3)	0	964,425

- Section 5339 funds will be used for Replacement CNG Buses not the CNG Bus Facility

City of Wyoming- Request the TAP funder, Inter Urban Rehabilitation project, be moved from 2016 to 2018 in the TIP. Delays in securing the necessary License Agreement for the trail route have impacted the schedule, and we anticipate an October 2017 MDOT letting and 2018 construction.

City of Grand Rapids- Here is a summary of the requested changes:

FY2017 STP-U (74.5%/25.5%)

PROJECT LIMITS	PROJECT	SCOPE	LENGTH	FEDERAL/STATE	NON-FED	TOTAL
DELETE						
Michigan Street	Monroe Avenue to Ionia Avenue	Reconstruct	0.17	\$677,405.00	\$692,722.00	\$1,370,127.00
ADD						
Burton Street	Breton Avenue to East Beltline	Rotomill/resurface	1.23	\$659,620.00	200,380.00	860,000.00

FY2018 STP-U (76.7%/23.3%)

PROJECT LIMITS	PROJECT	SCOPE	LENGTH	FEDERAL/STATE	NON-FED	TOTAL
DELETE						

Burton Street ADD	Breton Avenue to East Beltline	Rotomill/resurface	1.23	\$659,620.00	200,380.00	860,000.00
Ionia Avenue	Michigan Street to WB 1-96 On-Ramp	Reconstruct	0.10	\$359,620.00	566,526.00	926,146.00
Kalamazoo Avenue	28th Street to Alger Street	Rotomill/resurface	0.56	\$300,000.00	100,000.00	400,000.00

The Kalamazoo Ave Project is not included in the TIP; it is open to public comment for approval to be added to the TIP.

MOTION by Zull, SUPPORT by McConnon, to open up for public comment the KCRC Peach Tree Project, the City of Grand Rapids Kalamazoo Ave. Project and the MDOT Sign Project to be added to the TIP. MOTION CARRIED UNANIMOUSLY.

Harrall asked for public comment. Hearing none, he motioned to the committee to close the public comment.

MOTION by Conners, SUPPORT by Arends, to close public comment on the KCRC Peach Ridge Project, the City of Grand Rapids Kalamazoo Ave. Project and the MDOT Sign Project and to add them to the TIP. MOTION CARRIED UNANIMOUSLY.

Harrall asked for comments on each amendment. Hearing none, he asked for a motion.

MOTION by Harden, SUPPORT by Ghearing, to approve the FY2017-2020 TIP amendments/modifications and additions. MOTION CARRIED UNANIMOUSLY.

V. FY 2018-2020 TRANSPORTATION ALTERNATIVES PROGRAM (TAP)

Referring to Item V: Attachment A, Zonyk explained to the committee that the TPSG committee met on October 24, 2016 to allocate funding for FY 2018-2020. The formal objective of the meeting was to approve the FY2017 Project List. FY2018 is over programmed, FY2019 is under programmed, and FY2020 is over programmed. Robinson stated that MDOT suggested that everyone with a potential project on the 2018-2020 list submit the project into MGS to go through the MDOT technical review process. The results of that review process could potentially be used to inform the final programming decisions, especially for 2019 and 2020.

One suggestion to remedy the FY 2018 over programming was to reduce the total cost of the City of Hudsonville's Buttermilk Creek Pathway project by \$200,000. The City could then apply for MDOT TAP funds for the remaining cost or potentially utilize an advance construct option with 2019 funds. Strikwerda stated that the paperwork for this project has been submitted on October 31, 2016. Harrall stated that Mike Smith from MDOT suggested over programming in case some projects need to drop out. Itani suggested that they approve 2017, advance construct \$100,000 from the \$600,000 to 2019. Change the match for 2020 to make it financially constrained or \$100,000 over. Itani explained that 2020 is speculative at best. New funding sources, new transportation bill will be available. If the Hudsonville project gets approved for the TAP funding then the committee can revisit the TIP at a later date.

MOTION by Ghearing, SUPPORT by Holtvluwer, to approve the 2017-2020 Transportation Alternative Program List amended to the TIP with the modifications stated by Itani. MOTION CARRIED UNANIMOUSLY.

VI. OTHER BUSINESS

Zonyk mentioned MGS Training to the committee. It was suggested to hold this training on December 7th, 2016 as it is the next committee meeting date. Training would be held at the GVMC offices.

Village of Sand Lake Roger Towsley is retiring. Alex Arends is also retiring, and Sue Becker will be his replacement.

VII. ADJOURNMENT

Harrall adjourned the November 2, 2016 Technical Committee meeting at 10:17 am.

MOTION by Ghearing, SUPPORT by Holtvluwer, to adjourn the Technical Committee Meeting on November 2, 2016 at 10:17 am. MOTION CARRIED UNANIMOUSLY.